

ABERDEEN SCHOOL DISTRICT NO. 5

216 North G Street, Aberdeen, WA 98520

http://www.asd5.org

(360) 538-2000

FAX (360) 538-2014

Certificated/Administrative Employment Application

Equal Opportunity Employer

Last Name, First, Middle:					Date:
Address: _____ Street _____ City _____ State _____ Zip _____					Social Security No.
					Telephone No.

Specific position(s) for which you are applying: _____

Specify desired position(s): **Administrative** (specify) _____

<input type="checkbox"/> Elementary Teacher	<input type="checkbox"/> Special Education Teacher	<input type="checkbox"/> Counselor
<input type="checkbox"/> Preschool <input type="checkbox"/> K-3 <input type="checkbox"/> 4-6	<input type="checkbox"/> Elementary (specify) _____	<input type="checkbox"/> Psychologist
<input type="checkbox"/> Secondary Teacher	<input type="checkbox"/> Secondary (specify) _____	<input type="checkbox"/> O.T.
<input type="checkbox"/> 7-8 <input type="checkbox"/> 9-12	<input type="checkbox"/> Other (specify) _____	<input type="checkbox"/> P.T.
		<input type="checkbox"/> S.L.P.

Specify areas qualified to teach: _____

Check the type of employment you prefer: Full-time Part-time Substitute Teacher

Certification

List below teaching, ESA, administrative and special certificates/licenses held.				
Type of Certificate	Number	Level/Area Endorsement	Date Issued	Expiration Date

General Information and Instructions:

- A completed application is required for all candidates. If employed, the application form will become a part of the permanent employment record. A complete application includes: District application form, resume, **letter of application or statement which specifically addresses your ability to meet the qualifications and criteria of the position for which you are applying**, placement file, official transcripts, letters of recommendations and copy of valid Washington State teaching/administrative certificate(s). The application should be mailed to:
Aberdeen School District
Personnel Office
216 North G Street
Aberdeen, Washington 98520.
- Applications are kept active for one calendar year (January-December). Renewal of applications will be made upon the request of the applicant. Applications will be destroyed after one year unless renewed.
- A completed application must be received by the District prior to the closing dates on job posting announcements.
- Present or past employers will be contacted for references as part of the selection process.
- Contact the Personnel Office at (360) 538-2000 if you have any questions regarding your application.

For Office Use Only

WSP Clearance: _____	Substitute Board Hire Date: _____
FBI Clearance: _____	Contractual Board Hire Date: _____

Academic Preparation

Name of Institution	City and State	Dates		Degrees & Dates	Major/Minor
		From	To		

Student Teaching

Name of School Address, City, State	Grades and Subjects Taught	Dates		Supervisor
		From	To	

Professional References

Name/Position	Company Name and Address	Telephone Number

Teaching/Administrative Experience

(Include all contracted positions you have held as a certificated teacher/administrator, most recent positions first.)

District	Street Address City and State	Grades/Subjects Taught	Dates		Reason for Leaving
			From	To	

Experience Other Than Teaching (Include Military Service)

(Most recent positions first)

Employer	Street Address City and State	Position	Dates		Reason for Leaving
			From	To	

Co-curricular Activities

Please indicate the activities you are qualified to Direct (D), Coach (C), or Assist (A):

<input type="checkbox"/> Band/Orchestra	<input type="checkbox"/> D.E.C.A.	<input type="checkbox"/> Intramurals	<input type="checkbox"/> Tennis
<input type="checkbox"/> Baseball	<input type="checkbox"/> Diversified Occupations	<input type="checkbox"/> Knowledge Bowl	<input type="checkbox"/> Track
<input type="checkbox"/> Basketball	<input type="checkbox"/> Drama	<input type="checkbox"/> Newspaper	<input type="checkbox"/> V.I.C.A.
<input type="checkbox"/> Cheerleader	<input type="checkbox"/> F.B.L.A.	<input type="checkbox"/> Soccer	<input type="checkbox"/> Volleyball
<input type="checkbox"/> Choral	<input type="checkbox"/> Football	<input type="checkbox"/> Softball	<input type="checkbox"/> Wrestling
<input type="checkbox"/> Cross Country	<input type="checkbox"/> Golf	<input type="checkbox"/> Swimming	<input type="checkbox"/> Yearbook
<input type="checkbox"/> Dance Team	<input type="checkbox"/> Other _____		

Special Training/Qualifications

Instructional Improvement

Total Quality Learning
 Effective Schools
 Cooperative Learning
 Mastery Learning
 Essential Learnings
 Multiple Intelligence
 Other _____

Computer Training
 Child Abuse/Personal Safety
 Math Problem-solving
 Sex Equity Awareness
 Multicultural Awareness
 Multimedia
 Other _____

Training in Specialized Student Needs

Students with Special Needs
 Gifted
 Remedial
 Drug/Alcohol Problems
 ESL
 Bilingual _____
 Behavior Management
 Other _____

Personal Information

1. Are you legally authorized to work in the United States? Yes No
2. Have you previously been employed by the Aberdeen School District? Yes No
If yes, give dates and position: _____
3. Have you ever been dismissed or asked to resign from a position in the last ten years? Yes No
If yes, explain: _____
4. Have you ever resigned rather than face disciplinary action and/or nonrenewal by an employer in the last ten years? Yes No
If yes, explain: _____

Federal and/or state criminal history fingerprinting background checks will be required of candidates who will or may have unsupervised access to children or to persons with developmental disabilities. Any offer of employment is conditional and subject to an acceptable outcome of a criminal history background check.

In accordance with the Immigration and Reform Control Act the Aberdeen School District will employ only persons legally authorized to work in the United States. Employment is conditional on providing proof of eligibility within three (3) days of employment.

I have read and understand the above statements.

Signature

Date

Applicant Disclosure Form Pursuant to Chapter 43.43 RCW

Answer **YES** or **NO** to each listed item. If the answer is **YES** to any item, explain in the area provided, indicate the charge or finding, the date, and the court(s) involved. If you do not understand the following questions or if you are uncertain as to your answer to those questions, do not complete this form until such time as you are certain as to your response.

1. Have you ever been convicted of any crimes against persons as defined in Section 43.43 RCW and listed as follows: Aggravated murder; first or second degree murder; first or second degree kidnapping; first, second, or third degree assault; first, second, or third degree assault of a child; first or second degree rape; first, second or third degree rape of a child; first or second degree robbery; first degree arson; first degree burglary; first or second degree manslaughter; first or second degree extortion; indecent liberties; incest; vehicular homicide; first degree promoting prostitution; communication with a minor; unlawful imprisonment; simple degree criminal mistreatment; child abuse or neglect as defined in RCW 26.44.020; first or second degree custodial interference; malicious harassment; first, second or third degree child molestation; first or second degree sexual misconduct with a minor; patronizing a juvenile prostitute; child abandonment; promoting pornography; selling or distributing erotic material to a minor; custodial assault; violation of child abuse restraining order; child buying or selling; prostitution; felony indecent exposure; or any of these crimes as they may be renamed in the future?

Yes No. If yes, explain: _____

2. Have you been convicted of crimes relating to financial exploitation if the victim was a vulnerable adult as defined in Chapter 43.43.830(6) RCW amended, and listed as follows: first, second, or third degree theft; first or second degree robbery; forgery; or any of these crimes as they may be renamed in the future?

Yes No. If yes, explain: _____

3. Have you ever been found in any dependency action under RCW 13.34.040 to have sexually assaulted or exploited any minor or to have physically abused any minor?

Yes No. If yes, explain: _____

4. Have you ever been found by a court in a domestic relations proceeding under Title 26 RCW to have sexually assaulted or exploited any minor or to have physically abused any minor?

Yes No. If yes, explain: _____

5. Have you ever been found in any disciplinary board final decision to have sexually or physically abused any minor or developmentally disabled person or to have abused or financially exploited any vulnerable adult?

Yes No. If yes, explain: _____

6. Have you ever been found by a court in a protection proceeding under Chapter 74.34 RCW to have abused or financially exploited a vulnerable adult?

Yes No. If yes, explain: _____

7. Have you ever been convicted, fined, imprisoned or placed on probation of any crime for any violation of any law? For the purposes of this question, the term "convicted" means and includes: (1) all instances in which a plea of guilty or nolo contendere is the basis for the conviction and (2) all proceedings in which a charge has been deferred from prosecution or the sentence has been suspended or deferred. A conviction does not necessarily exclude you from employment.

Yes No. If yes, explain: _____

8. Are you now the subject of a complaint made to the Office of the Superintendent of Public Instruction (OSPI) which asks OSPI to investigate whether or not you have committed an act of unprofessional conduct, as defined in WAC 180-187, or whether you are of good moral character and personal fitness as defined in WAC 180-75-081?

Yes No. If yes, explain: _____

Pursuant to RCW 9A.72.085, I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct. I authorize the Aberdeen School District No. 5 to inquire of former employers, supervisors, peers and references and to obtain any and all information regarding my job related background. I release and discharge the Aberdeen School District No. 5 and its agents, and all individuals inquired of as a result of this application from any and all liability in obtaining or disclosing such information. I agree that if I have provided false, misleading or incomplete information, the District may, at its sole discretion, without notice or due process procedures, terminate my employment. If such action is taken by the District, it is agreed that any employment contract deemed to exist shall be void from its inception.

Name (please print) _____ Signature _____ Date _____