

**ABERDEEN SCHOOL DISTRICT NO. 5
ABERDEEN, WASHINGTON**

Special Meeting of the Board of Directors
Community Room, Aberdeen High School
February 25, 2016

AGENDA

5:00 p.m. Special Meeting Call to Order

Flag Salute

New Business

- | | |
|---|--------|
| 1. Technology Purchases for 2015-2016 | Action |
| 2. Study and Survey | Action |
| 3. Request for Qualifications from Architects | Action |
| 4. Ongoing Facilities Review | |
| 5. Next Meeting | |

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5
BOARD INFORMATION AND BACKGROUND

February 25, 2016 – Community Room, Aberdeen High School

5:00 p.m. – Special Meeting Call to Order

Flag Salute

New Business

1. Technology Purchases for 2015-2016
 - a. As previously discussed, we are recommending the purchase of Chromebooks for Miller Junior High School to be purchased and delivered in time for state testing windows. Board approval is requested. [Enclosure 1](#)
 - b. Review of the proposal to move to a VoIP (voice over internet protocol) phone system. Board approval to move forward is requested.
2. Study and Survey – The District’s application for a Study and Survey of our schools is enclosed. Board approval to proceed when the funds are made available is requested. [Enclosure 2](#)
3. Request for Qualifications from Architects – The District will need to select an architect in preparing a Study and Survey and planning for a new Stevens Elementary School. Board action authorizing the superintendent to advertise for qualified architects is requested. [Enclosure 3](#)
4. Ongoing Facilities Review – A review and prioritization of the long-range facilities plan, including review of zoning on the Hopkins site.
5. Next Meeting – The next regular meeting of the Board is set for 7 p.m. Tuesday, March 15, 2016, in the Community Room at Aberdeen High School. A work study for a discussion of budget preparation and planning for 2016-2017 will begin at 6 p.m.

ADJOURN

ORDERING INFORMATION
GovConnection, Inc.

Please contact your account manager with any questions.

<u>Ordering Address</u>	<u>Remittance Address</u>
GovConnection, Inc. 732 Milford Road Merrimack, NH 03054	GovConnection, Inc. Box 536477 Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
FEIN:	52-1837891
DUNS Number:	80-967-8782
CEC:	80-068888K
Cage Code:	OGTJ3
Business Size:	LARGE
Erate Spin Number:	143026005

WARRANTY: *Manufacturer's Standard Commercial Warranty*

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Company's Standard Terms of Sale, which describe important legal rights and obligations. You may review the Company's Standard Terms of Sale on the Company's website: www.govconnection.com or you may request a copy via fax, e-mail, or mail by calling your account representative. The only exception to this policy is if your order is being placed under any one of our many national, state, educational or cooperative Agreements, in which case the Terms and Conditions of your Purchase Order are already pre-negotiated and stated in that Agreement. No other Terms and Conditions shall apply and any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. Please refer to our Quote Number in your order.

If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one:
<https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Please forward your Contract or Purchase Order to:

SLEDOPS@GovConnection.com

QUESTIONS: Call 800-800-0019

FAX: 603.683.0374

SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Tom Kearney
Phone: (800) 800-0019 ext. 75524
Fax: 603-683-0845
Email: tkearney@govconnection.com

24030787.01-W1

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 1/28/2016
Valid Through: 2/27/2016
Account #: 22456

Account Manager:
Phone:
Fax:
Email:

Customer Contact: Pamela McCauley
Email: pmccauley@asd5.org

Phone: (360) 538-2035
Fax:

QUOTE PROVIDED TO:	SHIP TO:
AB#: 22456 ABERDEEN SCHOOL DISTRICT 5 ACCOUNTS PAYABLE 216 NORTH G ST ABERDEEN, WA 98520 (360) 538-2022	AB#: 14270186 ABERDEEN SCHOOL DISTRICT 5 PAM MCCAULEY STEWART BLDG 900 CLEVELAND ST ABERDEEN, WA 98520 (360) 538-2035

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Heavy Weight Ground	2,041.00 lbs	NET 30	

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* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext	
1	500	31427656	723250163	Cust. Chromebook 11 BaytrailM Dell Systems	Dell Systems	\$ 199.00	\$ 99,500.00	
2	500	17970425	CROSSWDISEDU	Acad. Google Chrome OS Management Console License Google	Google	\$ 26.49	\$ 13,245.00	
Subtotal							\$ 112,745.00	
Fee							\$ 0.00	
Shipping and Handling							\$ 743.46	
Tax							\$ 9,794.05	
Total							\$ 123,282.51	

*Lease for as low as: \$3,315.00/Mo.

Product Notes for Quote# 24030787.01-W1

Item #	Description	Notes
31427656	Cust. Chromebook 11 BaytrailM	Dell Chromebook 11 (210-ADWO) 1 Internal English (US) Keyboard - Black (580-AEEO) 1 UPC Label UPC884116176541 (389-BFZY) 1 Intel Celeron Processor - Baytrail-M, 4GB Memory (329-BCLO) 1 Intel Dual Band Wireless-AC 7260 802.11 ac/a/b/g/n 2x2 + Bluetooth 4.0 LE Half Mini Card (555-BBRS) 1 System Documentation, Multi Language, Chromebook 11 (340-AGYZ) 1 Mail In Service after Remote Diagnosis, 1 Year (801-5292) 1 Dell Limited Hardware Warranty Initial Year (801-5338) 1 3 Cell Primary Battery (451-BBNH) 1 Non- Touch LCD Back Cover (Black) (320-BBND) 1 Intel Celeron Processor Label (340-AQVB) 1 11.6" HD Non-Touch LCD (391-BBYI) 1 65 Watt AC Adaptor (492-BBDD) 1 US Power Cord (537-BBBL) 1

FORM D-1 STUDY AND SURVEY GRANT APPLICATION

The D-1 is an application for a grant to assist with the cost of preparing a *Study and Survey* of existing and proposed facilities in accordance with WAC 392-341-030 (Refer to Chapter 3 of the *School Facilities Manual*).

To determine if your district is eligible to receive a study and survey grant, please contact your regional coordinator.

SCHOOL DISTRICT INFORMATION

School District: Aberdeen School District No. 5 County: Grays Harbor
Address: 216 North G Street Contact Person: Dr. Thomas Opstad
City: Aberdeen Telephone: 360-538-2006
Zip Code: 98520 Fax: 360-538-2014
E-Mail: topstad@asd5.org

School districts are eligible for a study and survey grant once every six years.

The calculation of the grant is based on the following table.

CALCULATION OF GRANT	
Oct. 1 Headcount Enrollment	
Existing sq. ft. according to OSPI Inventory (Report 3)	
<u>Headcount Enrollment Categories</u>	
Enrollment of 1 to 500	\$4,000 + \$.03 per Sq. Ft.
Enrollment of 501 to 3,000	\$4,500 + \$.02 per Sq. Ft.
Enrollment of 3,001 to 10,000	\$6,000 + \$.0175 per Sq. Ft.
Enrollment of Above 10,000	\$9,000 + \$.015 per Sq. Ft.

Date: February 18, 2016

Signature: _____
School District Superintendent

Return completed form to: School Facilities and Organization
Office of Superintendent of Public Instruction
Old Capitol Building
PO BOX 47200
OLYMPIA WA 98504-7200
Fax Number: (360) 586-3946

February 25, 2016

ABERDEEN SCHOOL DISTRICT No. 5

REQUEST FOR QUALIFICATIONS

Statement of Qualifications: The Aberdeen School District (ASD), located in Grays Harbor County, Washington, is seeking Statements of Qualifications (SOQ) from architectural firms to provide design and study services for the calendar years of 2016 and 2017, as outlined in this RFQ.

Services Desired: ASD is interested in consulting services for educational facility studies, OSPI Study & Survey preparation, and potentially other architectural services.

SOQ Schedule:

- RFQ Issued: February 26, 2016
- Proposals Due: March 11, 2016, 5:00 PM
- Selection: Approximately 4 weeks following submission.

Submission: Submit SOQ as follows:

Dr. Thomas A. Opstad, Superintendent
Aberdeen School District No. 5
216 N. 'G' Street
Aberdeen, WA. 98520

No faxed or emailed proposals will be accepted. All proposals must be in a sealed envelope, clearly marked as "Statement of Qualifications for Aberdeen School District".

SOQ Requirements:

- The SOQ shall be limited to 14 pages (or 7 double-sided), excluding the front cover.
- There will not be a Pre-Submission Conference, and there will not be site visits.
- Questions: Questions shall be emailed to topstad@asd5.org. Please do not call. Questions shall be submitted at least seven (7) days prior to the date of submission.
- Submit five (5) printed copies of the SOQ.

SOQ Content: Include a brief cover letter, a firm overview, key staff resumes, relevant experience, and references.

Consulting Engineers: Do not include consulting engineers in the SOQ. If they are deemed to be required for the services requested, ASD and the Architect will select them together through a separate process.

Firm Selection: ASD reserves the right to select directly from the SOQ submissions, or to schedule interviews with shortlisted firms.

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