



PROGRAM OF STUDY



Career Cluster: Finance

Career Cluster Pathway: Insurance Services

This Career Pathway Program of Study can serve as a guide along with other career planning materials as learners continue on a career path. Courses listed within this program are only recommended coursework and should be individualized to meet each learner's education and career goals. **Note:** Many items have links to external resources with more information.

REQUIRED CREDITS	GRADE	English/ Language Arts (4.0 credits)	Social Studies (2.5 credits)	Math (2.0 credits)*	Science (2.0 credits)	Fine Arts (1.0 credits)	Health/ Fitness (2.5 credits)**	Electives (6.5 credits)	Related Career & Technical/ Occupational (1.0 credits) Certificate and Tech Prep (notation on HS and TP alignment)	SAMPLE Occupations Relating To This Pathway (*indicates job in high demand) (● indicates a "green" job)
SECONDARY SAMPLE COURSE OFFERINGS	9	English 1 or Honors English 1	Pacific Northwest History (.5)	Algebra I Geometry	Integrated Science or Adv Int Science		Health (.5)		ASD CTE COURSE OPTIONS Digital Communications/ Digitools Intro to Banking and Finance Advanced Banking and Finance Marketing/School Store Business Communications Accounting I Accounting II Economics Economics II Yearbook Work Based Learning CTE Grad Project LEADERSHIP FBLA Skills USA TECH PREP ARTICULATIONS Digital Communications/Digitools – Grays Harbor College (3cr.) CERTIFICATION MOS Certification VITA Tax Certification Work Readiness Credential	Some Preparation <ul style="list-style-type: none"> • Claims Clerk • Customer Service Representative • Processing Clerk Medium Preparation <ul style="list-style-type: none"> • Insurance Sales Agents • Insurance Underwriters • Insurance Appraisers, Auto Damage • Investigator • Loss Control Manager • Claims Adjuster/Agent Considerable Preparation <ul style="list-style-type: none"> • Benefits Consultant • Compliance Specialist • CTE Teacher • Claims Examiner • Proofreaders and Copy Markers Extensive Preparation <ul style="list-style-type: none"> • Actuaries*
	10	English 2 or Honors English 2	US History	*Class of 2013 (add't 1.0 credit) Algebra II	Biology <u>or</u> AP Biology <u>or</u> Biotechnology <u>or</u> Horticulture <u>or</u> Natural Resources I			Elective courses (6.5)		
	11	English Electives or Business English	World History <u>or</u> Economics <u>or</u> Economics II	Pre-Calculus Calculus		Credits from Art Courses or CTE Equivalent	Credits from Health and Fitness Courses **Successfully completing two years of physical education and one semester of health is required for high school graduation.	Project Me and Other CAA requirements		
	12	English Electives or Business English	World History <u>or</u> Economics <u>or</u> Economics II <u>and</u> CWP	CTE Equivalent (Students must pass a math competency test or have four years of math credits.)	Science Electives					
Y ED UC	Technical Certification (instruction provided through certified training and/or testing centers)			Apprenticeship Opportunities		2-yr or ATA Degree (Find specific colleges at www.checkoutcollege.com)		4 –yr Degree or Advanced Training		

Microsoft Office Specialist

- Word
- PowerPoint
- Outlook
- Excel
- Access

Work Readiness Credential

Requires passing 4 timed exams:

- Reading - 45 min.
- Math - 45 min.
- Oral Language - 30 min.
- Situational Judgment - 60 min.

To learn more about Apprenticeship, visit [Labor and Industries](#) website.

Follow these steps to learn about the specific apprenticeships available in this pathway:

STEP 1: Link to [Apprenticeship Registration and Tracking System](#)

STEP 2: Search by using key words below or the SOC code listed

- Customer Service Coordinator (43-4171)

STEP 3: Click "View" and scroll down to find contact name and program standards for qualifications and how to apply.

Customer Service Mgmt & Support/Call Center

- Clark College
- Clover Park Technical College
- Highline Community College
- North Seattle Community College
- Spokane Community College

Insurance Specialist

- Bellevue Community College

Actuarial Science

- Central Washington University

Insurance

- Washington State University

CTE Secondary Education Teacher

- Education Degree in a CTE program area with 2000 hours of related work experience
- Industry Route Certificate requires 6000 hours of work experience in the field and completion of a state approved CTE Preparation Program along with passage of Basic Skills Math and English