

PROGRAM OF STUDY



Career Cluster: Government and Public Administration

Career Cluster Pathway: Planning

This Career Pathway Program of Study can serve as a guide along with other career planning materials as learners continue on a career path. Courses listed within this program are only recommended coursework and should be individualized to meet each learner's education and career goals. **Note:** Many items have links to external resources with more information.

REQUIRED CREDITS	GRADE	English/ Language Arts (4.0 credits)	Social Studies (2.5 credits)	Math (2.0 credits)*	Science (2.0 credits)	Fine Arts (1.0 credits)	Health/ Fitness (2.5 credits)**	Electives (6.5 credits)	Related Career & Technical/ Occupational (1.0 credits) Certificate and Tech Prep (notation on HS and TP alignment)	SAMPLE Occupations Relating To This Pathway (*indicates job in high demand) (● indicates a "green" job)	
SECONDARY SAMPLE COURSE OFFERINGS	9	English 1 or Honors English 1	Pacific Northwest History (.5)	Algebra I Geometry	Integrated Science or Adv Int Science	Credits from Art Courses or CTE Equivalent	Health (.5)	Elective courses (6.5) and Project Me and Other CAA requirements	<u>ASD CTE COURSE OPTIONS</u> Digital Communications Digttools Business Communications Business/Personal Law Computer Applications Intro to Banking/Finance Advanced Banking Economics Economics II Work Based Learning CTE Grad Project <u>LEADERSHIP</u> FBLA ASB Skills USA <u>TECH PREP ARTICULATIONS</u> Digital Communications/Digitools – Grays Harbor College (3cr.) Computer Applications – Grays Harbor College (12cr.) <u>CERTIFICATIONS</u> MOS Certification Work Readiness Credential	<u>Some Preparation</u> <ul style="list-style-type: none"> • Census Clerk • City and Regional Planning Aide • Program Associate <u>Considerable Preparation</u> <ul style="list-style-type: none"> • Census Enumerator • Chief of Vital Statistics • Commissioner ● Conservation and Pollution Prevention (Urban Planner) • County Director • Director (Various Agencies) • Economic Development, Coordinator • Federal Aid Coordinator • Planner • Social and Community Service Managers • Statistical Analyst • Urban and Regional Planners <u>Extensive Preparation</u> <ul style="list-style-type: none"> • Economist 	
	10	English 2 or Honors English 2	US History	*Class of 2013 (add't 1.0 credit) Algebra II	Biology <u>or</u> AP Biology <u>or</u> Biotechnology <u>or</u> Horticulture <u>or</u> Natural Resources I		Credits from Health and Fitness Courses				**Successfully completing two years of physical education and one semester of health is required for high school graduation.
	11	English Electives or Business English	World History <u>or</u> Economics <u>or</u> Economics II	Pre-Calculus Calculus	Science Electives						
	12	English Electives or Business English	World History <u>or</u> Economics <u>or</u> Economics II <u>and</u> CWP	CTE Equivalent (Students must pass a math competency test or have four years of math credits.)							
Y ED UC	Technical Certification (instruction provided through certified training and/or testing centers)			Apprenticeship Opportunities		2-yr or ATA Degree (Find specific colleges at www.checkoutcollege.com)		4 –yr Degree or Advanced Training			

To learn more about Apprenticeship, visit [Labor and Industries](#) website.

Follow these steps to learn about the specific apprenticeships available in this pathway:

STEP 1: Link to [Apprenticeship Registration and Tracking System](#)

STEP 2: Search by using key words below or the SOC code listed

- State Planner (19-3051)
- Assistant Planner (19-3051)

STEP 3: Click "View" and scroll down to find contact name and program standards for qualifications and how to apply)

Administrative Assistant and Secretarial Science, General

- Various technical and community colleges

Legal Administrative Assistant

- Grays Harbor College and various other technical and community colleges

Office Mgmt & Supervision

- Grays Harbor College and various other technical and community colleges

Paralegal

- Grays Harbor College and various other technical and community colleges

Washington 4-yr Private and Public Schools offer a variety of degrees related to Management and Administration:

- Business (general)
- **Business Administration and Management**
- Communications, General Education – Business and Marketing
- **Enterprise Management and Operation (general)**
- Entrepreneurship
- Finance
- Human Resource Management
- International Business
- **Public Administration**
- **Public Relations and Organizational Communications**

City/Urban, Community and Regional Planning

- Eastern Washington University
- University of Washington

Community Organization, Resources and Services

- Saint Martin's University
- Western Washington University