

**ABERDEEN SCHOOL DISTRICT NO. 5
INDIAN EDUCATION PROGRAM**

**PARENT ADVISORY COMMITTEE
BYLAWS**

Name of Article	Topic	Bylaw
Title of Bylaw	Formal Title for Bylaws	Bylaws of the Aberdeen Indian Education Parent Advisory Committee
Article I	Name	The name of this committee shall be the <u>Aberdeen Indian Education Parent Advisory Committee.</u>
Article II Purposes of the committee	Meet Federal Requirements	The establishment of the work of the Parent Advisory Committee is intended to comply with the rules and regulations of the Indian Elementary and Secondary School Assistance Act as found in the Federal Register.
Objectives of the Committee	Relation to the School District	The parent committee shall work with the Aberdeen School District staff to provide advice and assistance in all aspects of developing proposals for special educational and culturally related academic needs by reviewing the planning, implementation, and evaluation of education projects for Indian students.
Purpose of objectives	Relation to the Indian Community	<p>The parent committee shall try to identify problems, assess needs, and establish priorities to meet the special educational and cultural needs of Indian children. The parent committee shall act as a hearing board for any individual or group who may wish to propose changes or additions, or to express grievances regarding the school district's Indian Education Program.</p> <p>The parent committee shall help to mobilize community resources that are applicable to the purposes of the proposals for Indian Education.</p> <p>The parent committee shall ensure widespread community awareness of existing programs and beginning programs.</p>
	Relation to Federal Funds	The parent committee shall be aware of budget policies to assure that program funds are used for Indian Education and do not replace state, school district, or other money.
	Limitations on Obligation of Members	<p>The parent committee shall not have the power to enter into contracts of any nature or to spend public funds.</p> <p>No member of the parent committee shall be required to provide any sum of money or property to the parent committee. The parent committee shall not pay any member for providing services.</p>

<p>Article III Membership</p>	<p>Members</p> <p>Personal Qualities</p> <p>Total Membership</p> <p>Voting</p>	<p>The committee voting membership shall include parents/guardians of Indian children to be served, teachers, and secondary students. More than one half of the members of the parent committee must be parents/guardians of Indian students</p> <p>Among the qualities desirable in the members of the parent committee are, willingness to participate actively and represent the best interest of all Indian children served by the Aberdeen Indian Education Program. All members shall be treated with respect. Anyone using profanity or acting in a manner considered improper will be asked to leave.</p> <p>The parent committee shall have no less than 3 members.</p> <p>A quorum shall consist of three voting members of the parent committee. Each member shall have one vote in any matter submitted for general vote. Absentee voting shall not be permitted. A member may abstain from voting on any matter. Voting on all matters may be on voice vote called for by the facilitator. A ballot vote may be taken if any member requests it.</p>
<p>Article IV Officers</p>	<p>Types</p> <p>Election</p> <p>Duties</p> <p>Removal</p>	<p>The officers of the parent committee shall be Facilitator, Co-Facilitator, and Recorder. These positions must be filled by a parent, guardian or high school senior. Other officers may be appointed as the committee desires.</p> <p>Officers shall be elected by open ballot, simple majority of the members present at the June meeting. They shall hold office for two school years unless they are re-elected.</p> <p>FACILITATOR: The facilitator shall preside at all meetings of the parent committee and may sign all letters and reports of the parent committee.</p> <p>CO-FACILITATOR: The co-facilitator shall represent the facilitator in assigned duties and substitute for the facilitator in their absence.</p> <p>RECORDER: The recorder shall keep the minutes of parent committee meetings and transmit to the Indian Education Office.</p> <p>A parent committee officer can be automatically removed from membership in the parent committee for the following reasons:</p> <p>A. The officer does not attend meetings for more than three consecutive meetings. An exception can be made if agreed upon by the committee.</p> <p>B. The officer no longer works or resides in the district. This does not apply to a member whose child attends school in</p>

Article VII Amending the Bylaws		<p>the district.</p> <p>C. The officer no longer represents the group or organization that was supposed to be represented by that person.</p> <p>D. The officer can be terminated for conduct or actions considered improper for a committee member.</p> <p>The member would be terminated by a majority vote of the parent committee.</p>
	Vacancy	By affirmative majority vote of the parent committee, a vacancy can be filled. The new officer will only fill the current term of the vacating officer.
	Frequency of Meetings	The parent committee shall meet a minimum of four times a school year.
	Notices	Notification of general meetings shall be properly given to the parent committee and to the Indian community.
	Quorum	The presence of three members of the parent committee shall be required in order to constitute a quorum necessary for the transaction of the business of the parent committee.
	Public Meetings	All regular meetings of the parent committee shall be open to the public.
	Agenda	The agenda for each meeting shall be prepared by the coordinator, with input from the officers. Members may also submit agenda items or present proposals under new business. Every effort will be made to find a place on the agenda for all suggested items.
	Special Meetings	Special meetings may be called by the Indian Education Coordinator, Parent Committee Facilitator, or by majority vote of the parent committee.
	Sub-committees	The parent committee may create sub-committees as needed to promote its objectives. Each sub-committee shall be created by majority vote at a general parent committee meeting.
	Purpose	These bylaws may be amended at any time by a majority affirmative vote of the members of the parent committee in attendance, provided that the amendment is to carry out purpose and objectives of the parent committee as herein above expressed. Any amendment must conform with the requirements imposed by the rules and regulations of the Indian Elementary and Secondary Education Act.

Article VIII Policy of the Parent Committee	Relationship of the Bylaws to Committee Policy	These bylaws, as approved and subject to amendment as indicated, constitute the effective structure within which the parent committee shall function.
Article IX Ratification	Adoption of the bylaws by the Committee	<p>These bylaws shall be declared adopted by the parent committee at a general meeting of the parent committee</p> <p>These bylaws were approved by the parent committee at their meeting on</p> <hr/> <p>Date</p>

Signature

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