

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the
Board of Directors – November 7, 2017

At 5:00 p.m. President Bielski convened the regular meeting of the Aberdeen School Board in the Community Room at Aberdeen High School. Members present were Jennifer Durney, Jeff Nelson and Jamie Walsh, along with Superintendent Alicia Henderson and 16 patrons and staff. Director Erin Farrer was excused. The meeting began with the Flag salute.

CALL TO ORDER

Student Representative Nadia Wirta reported on the Football campaign and upcoming winter sports.

COMMENTS FROM
STUDENT
REPRESENTATIVE

Becky Carrossino, a volunteer at the Aberdeen Museum of History, shared plans for an all-school class reunion dance to take place in August 2018 on the site of the original Weatherwax Building as a fundraiser for the museum.

COMMENTS FROM
THE AUDIENCE

On a motion by Jamie Walsh and seconded by Jennifer Durney, the Board approved the Consent Agenda, which included the minutes from the regular meeting on October 17, a trip request from SkillsUSA students at Aberdeen High School who attended state officer training at Randall on Nov. 2-4, and accepted the gift of a telescope and accessories valued at \$1,991.03 from Dave and Marcia Masterman of Quinault for use in science classes at Aberdeen High School.

CONSENT AGENDA

On a motion by Jamie Walsh and seconded by Jeff Nelson, the Board approved the second reading and adoption of an update to Policy 5005 Employment Disclosures, Certification, Assurances and Approval requiring annual background checks for volunteers.

POLICY 5005
EMPLOYMENT
DISCLOSURES

On a motion by Jamie Walsh and seconded by Jennifer Durney, the Board adopted on second reading an update to Policy 5630 Volunteers adding a requirement that volunteers undergo annual background checks.

POLICY 5630
VOLUNTEERS

Human Resources Director Jim Sawin noted that the administration is awaiting updated information from the state before bringing back two discipline policies that were postponed at an earlier meeting.

Superintendent Alicia Henderson discussed plans for Aberdeen, Hoquiam and Cosmopolis to co-host a discussion on school district funding on Wednesday, January 17, 2018. Cal Brodie, chief financial officer for the ESD 113 has agreed to present an overview of the new state funding model.

JOINT MEETING

Superintendent Henderson updated Board members on the five focus areas for 2017-2018 – AVID, PBIS, special education, digital teaching and learning, and English language learners.

FOCUS AREAS

Superintendent Henderson updated Board members on the five focus areas for

2017-2018 – AVID, PBIS, special education, digital teaching and learning, and English language learners. She noted the upcoming TRI Day on Friday will be devoted to AVID and that the special education team is gathering information from each school and planning a site visit to the Franklin Pierce School District.

Superintendent Henderson discussed district communications, including plans for a newsletter in November, a town hall meeting and the new ASD5 Facebook page.

The Board discussed attendance at the upcoming WSSDA Fall Conference in Bellevue on November 16-19.

Superintendent Henderson reported she will include the Board governance and protocols on the agenda December 5 for continued discussion and adoption, as well as a recommendation on proceeding with policy updates through WSSDA.

Superintendent Henderson shared congratulations about student athletes' successes, including the football team's trip to the district competition and the girls' swim team capturing the district championship for the fifth year in a row. She also shared information about Central Park, Robert Gray, Aberdeen High School and Harbor High School earning "School of Distinction" awards from the Center for Educational Excellence.

Superintendent Henderson shared information about a survey of staff, students and parents that will take place in the District beginning November 13 through the Center for Educational Excellence.

Teaching and Learning Director Traci Sandstrom presented the Teaching and Learning Report for October.

Teaching and Learning Director Traci Sandstrom presented a report on Fifth Year Graduation Rate for the District.

Following a presentation by Finance Director Elyssa Louderback, the Board discussed the 2018 Maintenance and Operations Levy, unanimously deciding to place before voters a replacement levy of \$5.2 million, which is the same amount as the current levy. If the Legislature mandates a lower levy rate and funds basic education items currently funded by the levy, the District would lower the amount to be collected from local taxpayers. It was agreed that final action setting the levy amount by resolution would be scheduled for the November 20 meeting.

Athletic Director Aaron Roiko provided an update on the fall sports season, including student participation rates and recognition of teams recognized by the Washington Interscholastic Activities Association for high grade-point averages.

Natasha Chapin, nurse at Aberdeen High School, presented an overview of the District's lice protocol. The district's procedures follow the guidelines of state

DISTRICT
COMMUNICATIONS

WSSDA
CONFERENCE

BOARD
GOVERNANCE

STUDENT AND
SCHOOL SUCCESS

SURVEY

TEACHING AND
LEARNING

2017 LEVY
INFORMATION

ATHLETICS &
ACTIVITIES

LICE PROTOCOL

and federal agencies.

The Board discussed at length information from the Grays Harbor County Assessor regarding bond and levy collections in the District for 2017 and whether the District should re-levy the uncollected amounts in 2018. Finance Director Elyssa Louderback recommended re-levying both funds. On a motion by Jamie Walsh and seconded by Jennifer Durney, the Board voted unanimously to re-levy \$29,527.23 in the Bond Fund in 2018.

2017 LEVY
COLLECTIONS

On a motion by Jeff Nelson and seconded by Jennifer Durney, the Board voted to re-levy in 2018 \$60,030.83 of the 2017 M&O Levy, with Director Jamie Walsh voting against.

President Sandra Bielski noted with sadness that retired superintendent Dick Voege passed away in October, adding that he served for a number of years and is well-remembered.

FORMER
SUPERINTENDENT
VOEGE

The next regular meeting of the Board is set for rescheduled for 3 p.m. Monday, November 20, in the Board Room of the Administration Building. The Board canceled the regular meeting that had been scheduled for November 21 due to a lack of quorum over the Thanksgiving holiday. Sandra Bielski and Jennifer Durney volunteered to audit the bills.

NEXT MEETING

At 6:21 p.m., President Sandra Bielski recessed the meeting for an executive session under RCW 42.30.110(g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee) expected to last 30 minutes. At 6:51 p.m., the session was extended for 5 minutes. The regular meeting reconvened at 6:56 p.m.

EXECUTIVE
SESSION

Following a recommendation from Superintendent Alicia Henderson, on a motion by Jeff Nelson and seconded by Jennifer Durney, the Board approved the Personnel Report as revised to include changes in job title for Jim Sawin to assistant superintendent and Elyssa Louderback to executive director of business and operations. Under certificated matters, the Board approved the hiring of Dawn Skorzewski as a teacher in the 21st Century Program at Aberdeen High School effective November 6; Barbara Good, a teacher at Miller Junior High School, effective Nov. 2 to March 31, 2018 and for Kimberly Lyles, a teacher at McDermoth Elementary School, effective Feb. 7 to March 12, 2018, and approved the hiring of Karen Karnath, Kerry Marl, Brandon Sauer and Tami Staples as substitutes for the District.

PERSONNEL
REPORT

CERTIFICATED

Under classified matters, the Board approved the hiring of Cheryl Glasier as Title 1/ LAP secretary effective October 31, Kathryn Boyer as a Food Service worker at Miller Junior High and Stevens Elementary School effective October 17, Dorothee Freye as a Food Service worker at A. J. West Elementary School effective October 19, Dawn Borns and Mariah Gum as para-educators in the 21st Century Program at Robert Gray Elementary School effective September 18 and Dahlia Zepeda as a student helper in the 21st Century Program at A. J. West

CLASSIFIED

Elementary School effective October 31; approved a leave of absence for Melody Ancheta, a bus driver for the District effective October 23 to November 7; approved an extra-curricular contract for Rob Burns as the head coach for Boys' Swimming at Aberdeen High School effective November 13, and approved the hiring of Lorraine Beck, Leonard Bennett, Justin Blake, Lynn Fletcher, Autumn Garloff, Shannon Gertson, Veronika Hill, April Jones, Monica Katzer, Kellie Meers, Haley Morgan, Rachael Pavon and Sandee Sundstrom as substitutes for the District.

Following a recommendation from Superintendent Alicia Henderson, on a motion by Jamie Walsh and seconded by Jennifer Durney, the Board adopted a new Central Office Salary Schedule for 2017-2018 setting the salary for the new position of assistant superintendent at \$118,873 at Step 1 and \$125,129 at Step 2, and set the salary for the new position of executive director of business and operations at \$117,824 at Step 1 and \$121,469 at Step 2.

There being no further business, the regular meeting was adjourned at 6:58 p.m.

CENTRAL OFFICE
SALARY SCHEDULE

ADJOURN

Alicia Henderson, Secretary

Sandra Bielski, President