

OPERATION AND MAINTENANCE OF DISTRICT FACILITIES

1. Facilities Maintenance

Facilities are to be maintained and operated in a safe, healthful condition and to preserve the district's investment. The superintendent shall provide for a program to maintain the district physical plant by way of a continuous program of repair, maintenance and reconditioning. Budget recommendations shall be made each year to meet these needs and any such needs arising from an emergency.

Each principal in cooperation with the maintenance department shall formulate and implement energy conservation measures. Principals and staff are also encouraged to exercise other cost-saving procedures in order to conserve the resources of the district.

2. Infrastructure Management

In order to assure state funding for facilities constructed new or new in lieu after 1994, the board of directors will adopt an Asset Preservation Program (APP). The Asset Preservation Program will preserve the district facilities by employing a system of predictive, preventative and proactive processes. Annually, by April 1, the superintendent will report to the board on the condition of the facilities and the effectiveness of the APP. Every sixth year an independent assessment will be conducted and reported to the board and the Office of Superintendent of Public Instruction.

Additionally, the superintendent will develop a process to evaluate all pre-1994 facilities for possible participation in the asset preservation program.

For initial participation in the APP, the board will submit a resolution to the Office of Superintendent of Public Instruction committing the district to implement the program.

The superintendent will develop procedures for the Asset Preservation Program.

3. Destruction of School Property

Staff shall insure that buildings, grounds, equipment and furniture are not abused. Students or non-students who abuse school property may be disciplined and required to pay for the damage incurred.

The superintendent shall establish procedures for the investigation and reporting of damage or loss and shall initiate action to collect for damages. A student's grades, transcript or diploma may be withheld until restitution is made.

Cross Reference	Policy 3520	Student Fees, Fines, Charges
Legal Reference:	RCW 28A.335.010	School buildings, maintenance, furnishing and insuring
	RCW 28A.635.060	Defacing or injuring school property – Liability of pupil, parent or guardian – Withholding grades, diploma, or transcripts – Suspension and restitution – voluntary work program as alternative – rights protected
	WAC 392.347.023	State Assistance in Post 1993 facilities
Adoption Date:	02/06/01	
Revised:	03/15/05	
	12/07/10	