

**ABERDEEN SCHOOL DISTRICT NO. 5
ABERDEEN, WASHINGTON**

Regular Meeting of the Board of Directors
Administration Building, 216 North G St.
March 16, 2020 – 5 p.m.

AGENDA

5:00 p.m. Regular Meeting Call to Order

Flag Salute

Consent Agenda

1. Minutes
2. Accounts Payable

Comments from Board Members

Comments from the Audience

Superintendent's Report

1. Novel Coronavirus Update

Financial Services

1. **Fiscal Status Report**

New Business

1. **Resolution 2020-02 Emergency Suspension of Policy**
2. Next Meeting

Comments from the Audience

Executive Session

Personnel Matters

1. **Personnel Report**
 - a. Certificated
 - b. Classified

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5
BOARD INFORMATION AND BACKGROUND

March 16, 2020, 5 p.m. – Administration Building

5:00 p.m. – Regular Meeting Call to Order

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on March 3, 2020, and the workstudy on March 7, 2020, are enclosed for your review and approval.
2. Accounts Payable – The payroll and accounts payable for February are enclosed for your review and approval.

Comments from Board Members

Comments from the Audience

Superintendent's Report

1. Novel Coronavirus Update – Superintendent Henderson will discuss steps the district is taking, and the guidance it is following, during the statewide school closure due to the novel coronavirus (COVID-19).

Financial Services

1. Fiscal Status Report – Elyssa Louderback, executive director of business and operations, will provide the Fiscal Status Report for February. [Enclosure 2](#)

New Business

1. Resolution 2020-02 Emergency Suspension of Policy – A resolution suspending certain policies in order for the district to follow emergency guidance from the Office of Superintendent of Public Instruction and the Office of the Governor. [Enclosure 3](#)
2. Next Meeting – The next regular meeting of the Board is set for 5 p.m. Tuesday, April 21, 2020, in the Community Room at Aberdeen High School. The meeting scheduled for April 7 during Spring Break is canceled.

Comments from the Audience

Executive Session

At this time the meeting will recess for an executive session expected to last 30 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee).

1. Personnel Matters [Enclosure 4](#)
 - a. Certificated
 - b. Classified

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the
Board of Directors – March 3, 2020

President Sandra Bielski convened the regular meeting of the Aberdeen School District Board of Directors at 5:00 p.m. Tuesday, March 3, 2020, in the gym at Robert Gray Elementary School. Directors present were Jennifer Durney, Bill Dyer, Jessica Jurasin and Suzy Ritter, along with student representative Molly Scroggs. Superintendent Alicia Henderson and 56 patrons, staff and students.

The meeting began with the Flag salute.

On a motion by Bill Dyer and seconded by Jennifer Durney, the Board approved the Consent Agenda, which included the minutes of the regular meeting on February 18, 2020; a trip request from the orchestra at Aberdeen High School to travel to Seattle to attend the symphony, explore the city and see music attractions on April 17-1, and a trip request from the GEARUP program at Aberdeen High School to take students to the Marine and Environmental Training Station (MERTS) at Clatsop Community College in Astoria, Ore., on April 22.

Directors Jennifer Durney, Jessica Jurasin and Sandra Bielski all commented that they truly enjoyed mid-year graduation at Harbor High School on February 27.

Director Jurasin commented that she is a Robert Gray Elementary School alum and that it was nice to have the meeting in the new school.

Student Representative Molly Scroggs provided a report on student activities at the high school and in the district. She noted that spring sports started yesterday, which includes girls' fast pitch, golf and tennis, boys' baseball, soccer, and track and field. The second trimester is ending, Wednesday is A.S.L night in the Auditorium, and Thursday is the high school and junior high choir concert, also in the Auditorium.

ASB leaders Ailynn Haggard, Frank Pavon and Kyla Jesonis demonstrated how every day at Robert Gray begins with the Robert Gray Student Pledge: *"Every Day at Robert Gray, Be Respectful, Be Responsible, Be Safe, Be a Learner."*

Myka Jugum, a teacher at Robert Gray, gave a presentation on how a NOAH environmental education grant was used this year for students to research the potential benefits, and ultimately install, milk dispensers instead of using individual milk cartons as a way to cut down on waste.

Molly Leithold, president of the Public School Employees chapter in the district, offered comment about Education Support Professionals Week on March 9-13, and invited board members to a PSE member celebration at 5 p.m. Monday, March 9.

CALL TO ORDER

CONSENT AGENDA

COMMENTS FROM
BOARD MEMBERS

COMMENTS FROM
STUDENT
REPRESENTATIVE

WELCOME FROM
ROBERT GRAY

COMMENTS FROM
THE AUDIENCE

Superintendent Henderson read a proclamation from Gov. Jay Inslee proclaiming the week of March 9-13 as Education Support Professionals Week.

SUPERINTENDENT
REPORT

Superintendent Henderson discussed the new virus that is now in Washington state and the planning that is taking place to prepare. She reported communication is good among the districts with Aberdeen, Hoquiam and Cosmopolis superintendents sharing a joint letter with families that currently, schools will remain open, and that lines of communication have been established with the Grays Harbor Public Health Department so districts can respond quickly if the situation changes.

EDUCATION
SUPPORT
PROFESSIONALS
WEEK

NOVEL
CORONAVIRUS

Superintendent Henderson provided an update on the bond issue for a new Stevens Elementary School. She reported that the bond was certified as one vote short of passage, that the resolution adopted by the board to put the measure on the April 28 special election ballot has been filed, and that Kris Koski has agreed to continue as chairman of the Stevens2020 campaign.

STEVENS BOND
UPDATE

Superintendent Henderson reported that the effort to achieve more equity in how districts are funded came up short this session, but it appears there will be some additional one-time funding. With the session nearing an end, it should be more clear at the next meeting whether Aberdeen will see additional funds. She expressed a commitment to resubmitting the proposal for equity in LEA funding next year.

LEGISLATIVE
UPDATE

Superintendent Henderson reminded board members that a mid-year retreat is scheduled for Saturday, March 6, in the Community Room at Aberdeen High School. Review of a self-assessment survey begins at 8:30 a.m. and the budget review begins at 9:30 a.m.

MID-YEAR
RETREAT

Superintendent Henderson announced that students in the medical careers program at the Skills Center have learned they will be competing at the annual HOSA (Health Occupations Students of America) state leadership conference in Spokane.

HOSA SUCCESS

Teaching and Learning Director Traci Sandstrom presented the Teaching and Learning Report for March. The report included updates on implementation of a new science curriculum in Grades 6-12; beginning work to review of the math curriculum in Grades K-3; work to align the health standards in Grades 6-8; success of the beginning coding classes; an update on the work to implement Behavior/Social-Emotional Learning and the MTSS Framework with training and action plans; the Technology Department's work to deploy new computer science devices and implement the state requirement for digital citizenship lessons, and an update on the work taking place through the Master Schedule Task Force, which she reported is leaning toward a recommendation for a return to the semester system in 2021.

TEACHING AND
LEARNING REPORT

Career and Technical Director Lynn Green presented a report on Multiple Pathways to Graduation, which is part of new legislation requiring districts to identify multiple ways students can demonstrate they are ready to graduate and advance to postsecondary education.

GRADUATION
PATHWAYS

Following the presentation, Director Jessica Jurasin was excused at 6 p.m.

Principal John Crabb who oversees the McKinney-Vento Program providing services to students experiencing homelessness in the district, and Amanda Gonzales, provided an overview of the program and the efforts to reduce barriers to education, attendance and activities.

HOMELESSNESS
REPORT

On a motion by Jennifer Durney and seconded by Suzy Ritter, the Board approved the annual agreement with the New Market Skills Center for 2020-2021. CTE Director Green commented that with the closure of the Grays Harbor Beauty College, which enrolled students through the Twin Harbors Branch of the Skills Center, there are a couple of students who may choose to complete their coursework through New Market in Tumwater.

2020-2021 NEW
MARKET SKILLS
CENTER

Maintenance Supervisor Mike Pauley presented a report outlining the work planned for the summer, an overview of small works projects that have taken place in the district and the five-year plan.

MAINTENANCE
REPORTS

Maintenance Supervisor Mike Pauley presented the 2019-2020 Asset Preservation report, which is a statement of Information and Condition of Schools (ICOS) for Aberdeen High School and Robert Gray Elementary School, which were both constructed with the assistance of state funding. He noted Robert Gray is in its 17th year and AHS is in its 11th year on the maintenance schedule.

2020 ICOS REPORT

Following his report, Director Bill Dyer was excused at 6:30 p.m.

The board approved two requests from the Technology Department.

E-RATE PROJECTS

On a motion by Jennifer Durney and seconded by Suzy Ritter, the board approved a contract with N1C Technologies Inc. for an upgrade to the uninterrupted power supply with a bid of \$60,454.13 with the district's cost estimated at \$9,068.12 after e-rate funds are applied.

On a motion by Jennifer Durney and seconded by Suzy Ritter, the board authorized the district to seek vendors to replace failing internal connections at McDermoth Elementary School with the cost to the district not to exceed \$2,700 after e-rate funds are applied.

On a motion by Jennifer Durney and seconded by Suzy Ritter, the board declared as surplus a list of books and instructional materials submitted by the library at Robert Gray Elementary School.

LIBRARY SURPLUS

Aberdeen School Board Minutes
March 3, 2020

The next meeting of the board is set for 5 p.m. Tuesday, March 17, in the Community Room at Aberdeen High School.

NEXT MEETING

At 6:37 p.m., President Sandra Bielski recessed the meeting for an executive session expected to last 15 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. The session began at 6:40 p.m. At 6:55 p.m. the session was extended 10 minutes. The regular meeting reconvened at 7:05 p.m.

EXECUTIVE
SESSION

Following an executive session, the board adopted the Personnel Report. Under classified matters, the Board approved the hiring of Yazmin Carbajal-Fuentes as a para-educator at Aberdeen High School effective Feb. 21, and Mike Goings as a para-educator at Aberdeen High School effective Feb. 20; accepted the resignation of Cheryl Glasier as the Title 1/LAP Secretary at the Stewart Building effective Aug. 12; approved extra-curricular contracts for Stacy Devall as a head coach for Volleyball at Miller Junior High School effective Feb. 19, and Rachel Wenzel as a head coach for Volleyball for Miller Junior High School effective Feb. 25, and approved the hiring of Jakob Berentsen and Jayden Shelton as substitutes for the district.

PERSONNEL
REPORT

CLASSIFIED

There being no further business, the regular meeting was adjourned at 7:06 p.m.

ADJOURN

Alicia Henderson, Secretary

Sandra Bielski, President

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Workstudy Meeting of the
Board of Directors – March 7, 2020

<p>President Sandra Bielski convened the workstudy meeting of the Aberdeen School District Board of Directors at 8:35 a.m., Saturday, March 7, 2020, in the Community Room at Aberdeen High School. Directors present were Jennifer Durney, Bill Dyer, Jessica Jurasin and Suzy Ritter, along with Superintendent Alicia Henderson and 20 patrons, staff and members of the Budget Advisory Committee.</p>	CALL TO ORDER
<p>The meeting began with the Flag salute.</p>	
<p>Due to a technology issue, WSSDA was not able to provide the results of board members' self-assessments for review and discussion.</p>	REVIEW OF WSSDA ASSESSMENT TOOL
<p>The board discussed orientation for new board members, the possibility of conducting workshops more frequently, revisiting the district's vision and mission statement to ensure alignment with current strategies, risk management, deeper dives into academic data for measuring success, and reviewed several governance policies and operating protocols.</p>	
<p>The board decided to conduct just one meeting in April by cancelling the regular meeting that falls during Spring Break and rescheduled the second meeting to Tuesday, April 21.</p>	APRIL MEETING SCHEDULE
<p>Superintendent Alicia Henderson and Executive Director of Business and Operations Elyssa Louderback presented a PowerPoint presentation that has been shared on the website outlining the predicted year-end budget status and planning for the 2020-2021 budget. Expenses will significantly exceed revenues unless the district reduces expenses. Superintendent Henderson explained reductions will occur through attrition, realignment of staff and programs, and spending freezes in several area.</p>	BUDGET REVIEW
<p>The next meeting of the board is set for 5 p.m. Tuesday, March 17, in the Community Room at Aberdeen High School. A work study is planned for Saturday, March 7, with a board self-assessment scheduled for 8:30 a.m. and a budget review to begin at 9:30 a.m.</p>	NEXT MEETING
<p>There being no further business, the workstudy meeting was adjourned at 12:30 p.m.</p>	ADJOURN

Alicia Henderson, Secretary

Sandra Bielski, President



Our Children,
Our Schools,
Our Future

TO: Dr. Alicia Henderson, Superintendent
 FROM: Elyssa Louderback, Executive Director of Business & Operations
 SUBJECT: Monthly Budget Report for February 2020
 DATE: March 17, 2020

GENERAL FUND SUMMARY:

Revenue--Receipts were \$ 4,239,136.26.

Expenditures – Expenditures and transfers totaled \$ 4,178,560.30. Expenditures for teaching and instructional support activities account for 80.91% of all expenditures to date. Salaries and benefits accounted for 85.9% of the month’s total expenditures.

Fund Balance—Current month ending fund balance is \$ 544,155.85. We had a **positive** cash flow of \$ 60,575.96 for the month. We will continue to monitor cash flow. Action to reduce expenditures began prior to Winter Break. However, we continue to look for and identify areas for reduction.

Additional General Fund Information

Revenue by Major Category:

<u>Revenue Source</u>	<u>Budgeted</u>	<u>Actual YTD</u>	<u>% Actual</u>	<u>Largely Comprised of:</u>
Local Taxes	\$ 2,465,299	\$ 867,213	35.18%	Prop taxes - received Oct/Nov and April/May
Local Nontax	\$ 823,390	\$ 205,704	24.98%	Donations, Traffic Safety, Food Service, Misc
State, General	\$ 31,863,724	\$ 15,298,181	48.01%	Apportionment and LEA
State, Special	\$ 11,325,966	\$ 5,346,820	47.21%	Spec Ed, Detention, LAP, Bilingual, Hi Cap, Transport
Federal, General	\$ 25,000	\$ -	0.00%	Federal Forest; deducted from apportionment
Federal, Special	\$ 6,097,608	\$ 2,331,377	38.23%	Food Service, Fed Grants (Title I, Title 2,etc)
Other Districts	\$ 77,292	\$ 75,496	97.68%	Non high payments from Cosmopolis SD
Other Agencies	\$ 78,200	\$ 28,811	36.84%	Private Foundations, ESD 113
Other Fin Sources	\$ -	\$ -		
Totals	\$ 52,756,479	\$ 24,153,601	45.78%	
			50.00%	% of fiscal year elapsed

General Fund Expenditures by Activity: (The budget is an estimate and actual expenditures may be less or more than the estimates. Line item expenditures may exceed the estimated budget as long as total expenditures do not exceed the overall budget.)

<u>Activity</u>	<u>Budgeted</u>	<u>Actual YTD</u>	<u>Actual %</u>	<u>District payroll and/or:</u>
Board of Directors	\$ 133,093	\$ 27,607	20.74%	Dues, audits, elections, legal svcs, travel, etc
Superintendent's Office	\$ 363,544	\$ 175,731	48.34%	General Admin/ Supt Office
Business Office	\$ 509,613	\$ 230,084	45.15%	Fiscal operations
Human Resources	\$ 422,082	\$ 204,138	48.36%	Personnel & recruitment, labor relations
Public Relations	\$ 40,000	\$ 35,519	88.80%	Educational/admin info to public
Supervision of Instruction	\$ 972,460	\$ 480,454	49.41%	includes secretarial support
Learning Resources	\$ 310,084	\$ 156,234	50.38%	Library resources & staffing
Principal's Office	\$ 2,464,455	\$ 1,266,783	51.40%	includes Secretarial support
Guidance/Counseling	\$ 1,183,107	\$ 549,422	46.44%	Counselors/support services
Pupil Management	\$ 22,500	\$ 727	3.23%	Bus & playground aides, etc
Health Services	\$ 1,628,053	\$ 931,283	57.20%	Health including: nursing, OT/PT/SLP, etc
Teaching	\$ 33,434,172	\$ 15,115,830	45.21%	classroom teachers/para support/other district
Extra-curricular	\$ 1,076,352	\$ 507,276	47.13%	Coaching, advising, ASB supervision
Instructional Prof Dev	\$ 337,444	\$ 347,718	103.04%	Prof development; State funded PD
Instructional Technology	\$ 326,315	\$ 283,713	86.94%	classroom technology
Curriculum	\$ 560,285	\$ 664,287	118.56%	District materials adoptions/purchases; staff
Food Services	\$ 2,426,344	\$ 1,170,448	48.24%	Mgmt of food service for district
Transportation	\$ 1,320,441	\$ 578,382	43.80%	Co-op payments, fuel, insurance
Maint & Operations	\$ 3,977,254	\$ 1,838,558	46.23%	SRO, custodial/maint/grounds
Other Services	\$ 1,938,876	\$ 1,357,389	70.01%	Insurance, utilities, tech, print, motor pool
Transfers	\$ (295,616)	\$ (128,851)	43.59%	in district use of buses, vehicles, food service
Interfund Transfers	\$ 300,000	\$ 285,429	95.14%	Transfers (to Cap Proj/ Debt Service)
Totals	\$ 53,150,858	\$ 26,078,161	49.06%	
			50.00%	% of fiscal year elapsed

CAPITAL PROJECTS FUND SUMMARY:

Revenue--Total receipts were \$ 2,344.07 and consist of interest payments and rental fees.

Expenditures— Expenditures of \$ 3,180.00 for this month.

Fund Balance—Current monthly ending fund balance is \$ 303,469.37.

DEBT SERVICE FUND SUMMARY:

Revenue--Total receipts were \$ 45,881.57 and consists of interest/tax payments.

Expenditures— There were no expenditures for the month.

Fund Balance—Current month ending fund balance is \$ 1,034,180.66. Funds in this account are held for bond principal and interest payments.

The next payments are due in June.

ASSOCIATED STUDENT BODY FUND SUMMARY:

Revenue--Total receipts for the month were \$ 28,938.52 and consist of fundraising and interest payments.

Expenditures-- Expenditures totaled 38.91% of the budgeted expenditures for this fiscal year.

Fund Balance—Current month ending fund balance is \$ 319,237.26.

TRANSPORTATION VEHICLE FUND SUMMARY:

Revenue--Total receipts were \$ 428.18, and consist of interest payments.

Expenditures— There were no expenditures for the month.

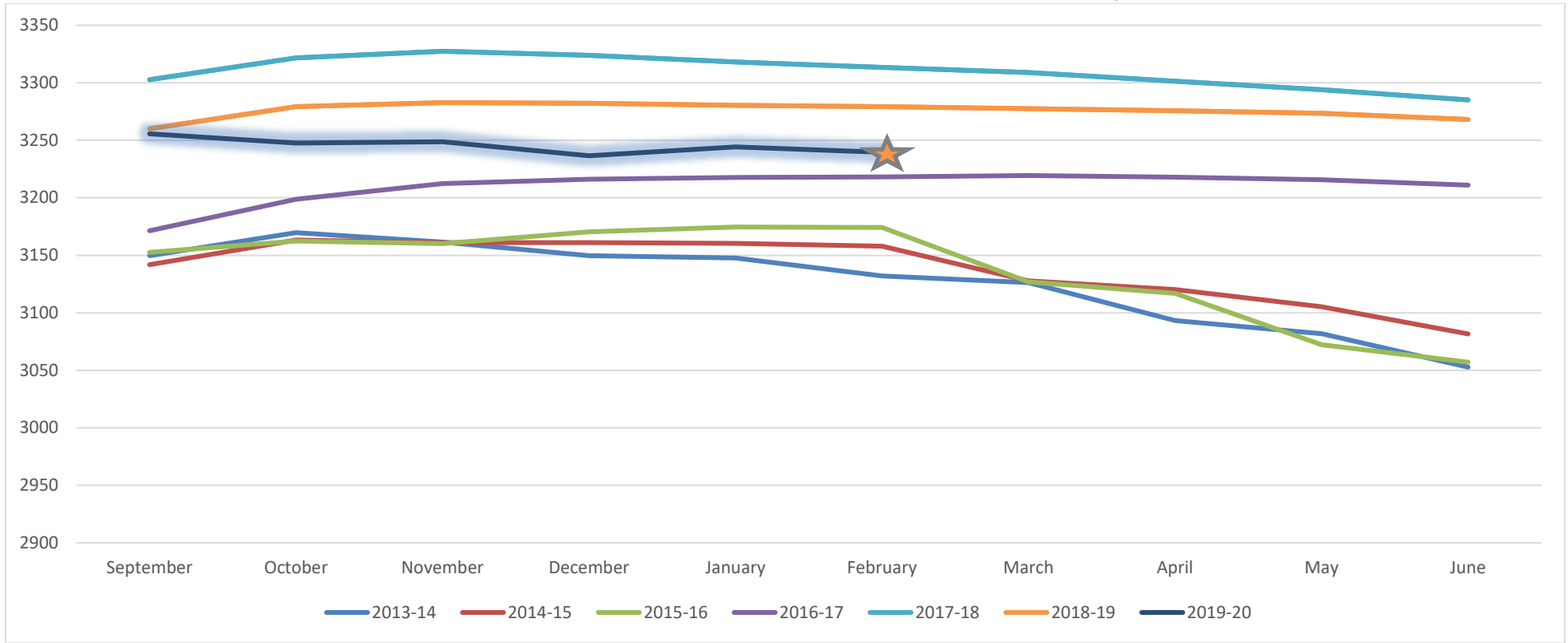
Fund Balance—Current month ending fund balance is \$ 349,602.95.

SUMMARY OF BUDGET EXPENDITURE CAPACITY

Budget Capacity as of February, 2020:

Fund	Budget	Expenditures YTD	Balance	% Expenditures	% Remaining
General	\$ 53,150,858	\$ 26,078,161	\$ 27,072,697	49.06%	50.94%
Capital Projects	\$ 1,015,087	\$ 944,293	\$ 70,794	93.03%	6.97%
Debt Service	\$ 2,948,583	\$ 2,822,822	\$ 125,761	95.73%	4.27%
ASB	\$ 458,485	\$ 178,383	\$ 280,102	38.91%	61.09%
Trans Vehicle	\$ 300,000	\$ -	\$ 300,000	0.00%	100.00%

ENROLLMENT TRENDS as of February, 2020



AAFTE	Grades K - 5	Grade 6 – 8	HS	Subtotal	Run Start/ Open Door	+/- (Budget) **
2019-20 Budget	1,453	817	955	3,225	65	3,290
2019-20 Actual	1,446.26	806.42	986.89	3,239.58	98.48	+ 48.05 (3,290)
2018-19 Actual	1,778.50	496.06	993.69	3,268.24	82.30	+ 60.54 (3,290)
2017-18 Actual	1,800.62	484.33	1,000.19	3,285.13	47.83	+ 120.13 (3,165)
2016-17 Actual	1,775.14	478.49	957.34	3,210.97	62.58	+ 100.97 (3,110)
2015-16 Actual	1,726.24	457.17	937.05	3,118.86	62.25	+32.86 (3,086)
2014-15 Actual	1,724.11	442.34	969.95	3,136.40	33.64	+ 50.40 (3,086)

** New to the 2018-19 school year, RS/Open Doors are being included in the Budget enrollment data. They had not been included in budget projections as the funds “pass through” to other entities.

10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of February, 2020

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 LOCAL TAXES	2,465,299	44,803.54	867,212.91		1,598,086.09	35.18
2000 LOCAL SUPPORT NONTAX	823,390	21,928.38	205,703.72		617,686.28	24.98
3000 STATE, GENERAL PURPOSE	31,863,724	2,603,088.81	15,298,180.61		16,565,543.39	48.01
4000 STATE, SPECIAL PURPOSE	11,325,966	958,729.69	5,346,820.48		5,979,145.52	47.21
5000 FEDERAL, GENERAL PURPOSE	25,000	.00	.00		25,000.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	6,097,608	601,426.77	2,331,376.60		3,766,231.40	38.23
7000 REVENUES FR OTH SCH DIST	77,292	2,082.75	75,495.60		1,796.40	97.68
8000 OTHER AGENCIES AND ASSOCIATES	78,200	7,076.32	28,811.21		49,388.79	36.84
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	52,756,479	4,239,136.26	24,153,601.13		28,602,877.87	45.78
<u>B. EXPENDITURES</u>						
00 Regular Instruction	23,211,114	1,817,198.17	11,562,453.91	35,888.29	11,612,771.80	49.97
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	7,482,314	683,111.28	3,687,013.45	2,336.28	3,792,964.27	49.31
30 Voc. Ed Instruction	2,481,463	193,601.52	1,173,775.64	15,967.49	1,291,719.87	47.95
40 Skills Center Instruction	366,112	26,117.57	177,845.59	0.00	188,266.41	48.58
50+60 Compensatory Ed Instruct.	6,254,769	430,081.57	2,654,541.76	23,307.80	3,576,919.44	42.81
70 Other Instructional Pgms	746,642	37,875.84	250,266.85	23,154.43	473,220.72	36.62
80 Community Services	1,752,356	165,979.99	795,846.05	1,152.52	955,357.43	45.48
90 Support Services	10,856,130	824,594.36	5,490,988.59	190,111.88	5,175,029.53	52.33
<u>Total EXPENDITURES</u>	53,150,900	4,178,560.30	25,792,731.84	291,918.69	27,066,249.47	49.08
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	300,000	.00	285,429.17			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	694,421-	60,575.96	1,924,559.88-		1,230,138.88-	177.15
<u>F. TOTAL BEGINNING FUND BALANCE</u>	3,368,014		2,468,715.73			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE</u>	2,673,593		544,155.85			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	540,750	984,165.17
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	250,000	935,960.74
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	13,370	14,070.00
G/L 872 Committed to Econmc Stabilizatn	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	710,773-	3,967,339.69-
G/L 891 Unassigned Min Fnd Bal Policy	2,580,246	2,577,299.63
<u>TOTAL</u>	2,673,593	544,155.85

20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of February, 2020

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	38,500	2,344.07	25,639.54		12,860.46	66.60
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	38,500	2,344.07	25,639.54		12,860.46	66.60
B. EXPENDITURES						
10 Sites	1,015,087	3,180.00	770,052.18	0.00	245,034.82	75.86
20 Buildings	0	.00	99,315.05	0.00	99,315.05-	0.00
30 Equipment	0	.00	74,926.00	0.00	74,926.00-	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	1,015,087	3,180.00	944,293.23	0.00	70,793.77	93.03
C. OTHER FIN. USES TRANS. OUT (GL 536)						
	0	.00	.00			
D. OTHER FINANCING USES (GL 535)						
	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN. SOURCES						
<u>OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	976,587-	835.93-	918,653.69-		57,933.31	5.93-
F. TOTAL BEGINNING FUND BALANCE						
	1,931,916		1,222,123.06			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)						
	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE						
<u>(E+F + OR - G)</u>	955,329		303,469.37			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	32,250	.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Rsrv Of Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	108,048	113,625.06
G/L 866 Restrictd from Impact Proceeds	0	.00
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	815,031	189,844.31
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	955,329	303,469.37

30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of February, 2020

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	2,608,022	44,524.52	1,162,536.46		1,445,485.54	44.58
2000 Local Support Nontax	41,000	1,357.05	21,063.35		19,936.65	51.37
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	300,000	.00	285,429.17		14,570.83	95.14
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>2,949,022</u>	<u>45,881.57</u>	<u>1,469,028.98</u>		<u>1,479,993.02</u>	<u>49.81</u>
B. EXPENDITURES						
Matured Bond Expenditures	2,527,000	.00	2,585,000.00	0.00	58,000.00-	102.30
Interest On Bonds	420,683	.00	236,417.92	0.00	184,265.08	56.20
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	900	.00	1,404.07	0.00	504.07-	156.01
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>2,948,583</u>	<u>.00</u>	<u>2,822,821.99</u>	<u>0.00</u>	<u>125,761.01</u>	<u>95.73</u>
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER (UNDER) EXPENDITURES (A-B-C-D)						
	439	45,881.57	1,353,793.01-		1,354,232.01-	< 1000-
F. <u>TOTAL BEGINNING FUND BALANCE</u>	<u>2,328,739</u>		<u>2,387,973.67</u>			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	<u>2,329,178</u>		<u>1,034,180.66</u>			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	2,329,178		1,034,180.66			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>2,329,178</u>		<u>1,034,180.66</u>			

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of February, 2020

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 General Student Body	99,745	6,493.81	53,795.07		45,949.93	53.93
2000 Athletics	98,160	3,606.00	71,237.38		26,922.62	72.57
3000 Classes	2,500	.00	.00		2,500.00	0.00
4000 Clubs	173,535	18,838.71	68,001.60		105,533.40	39.19
6000 Private Moneys	85,150	.00	86,535.37		1,385.37-	101.63
<u>Total REVENUES</u>	459,090	28,938.52	279,569.42		179,520.58	60.90
<u>B. EXPENDITURES</u>						
1000 General Student Body	70,720	5,568.74	17,302.35	0.00	53,417.65	24.47
2000 Athletics	131,840	2,285.42	48,717.77	0.00	83,122.23	36.95
3000 Classes	3,000	.00	.00	0.00	3,000.00	0.00
4000 Clubs	167,265	10,878.71	26,353.39	0.00	140,911.61	15.76
6000 Private Moneys	85,260	.00	86,009.97	0.00	749.97-	100.88
<u>Total EXPENDITURES</u>	458,085	18,732.87	178,383.48	0.00	279,701.52	38.94
<u>C. EXCESS OF REVENUES</u>						
<u>OVER (UNDER) EXPENDITURES (A-B)</u>	1,005	10,205.65	101,185.94		100,180.94	> 1000
<u>D. TOTAL BEGINNING FUND BALANCE</u>	172,603		228,256.97			
<u>E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXXX		.00			
<u>F. TOTAL ENDING FUND BALANCE</u>	173,608		329,442.91			
<u>C+D + OR - E)</u>						
<u>G. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	7,500		7,500.00			
G/L 819 Restricted for Fund Purposes	165,708		321,892.66			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	173,208		329,392.66			
Differences	400		50.25-			

Note: A difference in the annual budget column represents an error between Revenue, Expenditure, Residual Equity Transfer accounts and Fund Balance ledger accounts. In the Actual For Year column the arithmetically displayed Fund Balance is different than the posted Fund Balance. An activity for GL 898 will indicate an expected difference.

70--Private Purpose Trust-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of February, 2020

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of February, 2020

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	3,800	482.18	2,835.38		964.62	74.62
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	155,027	.00	.00		155,027.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	20,000	.00	.00		20,000.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	<u>178,827</u>	<u>482.18</u>	<u>2,835.38</u>		<u>175,991.62</u>	<u>1.59</u>
<u>B. 9900 TRANSFERS IN FROM GF</u>	<u>0</u>	<u>.00</u>	<u>.00</u>		<u>.00</u>	<u>0.00</u>
<u>C. Total REV./OTHER FIN. SOURCES</u>	<u>178,827</u>	<u>482.18</u>	<u>2,835.38</u>		<u>175,991.62</u>	<u>1.59</u>
<u>D. EXPENDITURES</u>						
Type 30 Equipment	300,000	.00	.00	0.00	300,000.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>300,000</u>	<u>.00</u>	<u>.00</u>	<u>0.00</u>	<u>300,000.00</u>	<u>0.00</u>
<u>E. OTHER FIN. USES TRANS. OUT (GL 536)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>F. OTHER FINANCING USES (GL 535)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	<u>121,173-</u>	<u>482.18</u>	<u>2,835.38</u>		<u>124,008.38</u>	<u>102.34-</u>
<u>H. TOTAL BEGINNING FUND BALANCE</u>	<u>346,449</u>		<u>346,767.57</u>			
<u>I. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	<u>XXXXXXXX</u>		<u>.00</u>			
<u>J. TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	<u>225,276</u>		<u>349,602.95</u>			
<u>K. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	225,276		349,602.95			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>225,276</u>		<u>349,602.95</u>			

Aberdeen School District No. 5
RESOLUTION NO. 2020-02

A Resolution Authorizing Emergency Suspension of Policy

WHEREAS, Chapter 28A.320 RCW authorizes local school boards to govern their respective districts, including adopting, revising, and suspending local board policies;

WHEREAS the Board has adopted Policy 3432 – Emergencies, which acknowledges school closure in response to a pandemic/epidemic and designates the Superintendent or a designee to act as a liaison for the school district to ensure the health and safety of students, staff, and the community;

WHEREAS, on February 29, 2020, the Washington Governor Jay Inslee declared a state of emergency in all counties of our state under Chapters 38.08, 38.52 and 43.06 RCW, and directed implementation of the plans and procedures of the state’s Comprehensive Emergency Management Plan in response to the novel coronavirus (COVID-19);

WHEREAS, on March 11, 2020, the World Health Organization characterized COVID-19 as a pandemic;

WHEREAS, on March 13, 2020, the U.S. President declared a national state of emergency and Governor Inslee ordered closure of all public and private K-12 schools in Washington State until April 24, 2020 to contain the spread of COVID-19; and

WHEREAS, the Office of Superintendent of Public Instruction (OSPI), which has authority to waive instructional hours and school days, to interpret graduation requirements, and to oversee the allocation of resources for nutrition, transportation, and other crucial aspects of public education is providing written guidance to Washington school districts on issues related to COVID -19, including but not limited to student attendance, distance/online learning, high school credit, meal distribution, and other issues;

NOW, THEREFORE BE IT RESOLVED, that the Aberdeen School District Board of Directors hereby suspends provisions of its board policies and/or whole policies, as identified by the Superintendent or designee, if such suspension is necessary to implement written guidance from OSPI relating to containing COVID-19 for the duration identified in the Governor’s order of March 13, 2020, and a subsequent order of school closure, if any.

BE IT FURTHER RESOLVED that the Superintendent will consult with the Board of Directors as feasible and appropriate, and timely report to the Board regarding the emergency closure and efforts to implement written guidance from health and government agencies as disseminated by OSPI.

BE IT FURTHER RESOLVED that the Superintendent is authorized to close any school facility without further action by the Board of Directors. Such closure shall continue during the emergency created by the COVID-19 pandemic until such time as the Superintendent, in consultation with appropriate health and government authorities, deems it in the best interests of the District and its students to open schools.

BE IT FURTHER RESOLVED that the Superintendent is authorized, based upon the needs of the District and the guidance from health and government agencies disseminated by OSPI, to direct staff

assignments during District closures, including but not limited to essential employees who must report to work, employees who may be reassigned, and employees whose services are not needed.

BE IT FURTHER RESOLVED that access to public school grounds and public school buildings of the District may be limited as directed by the Superintendent during District closures.

BE IT FURTHER RESOLVED that in light of this district-wide emergency closure, the Board of Directors declares an emergency in which advertising for bids and competitive bid procedures may result in material injury or damage to the public interest of the district. The Superintendent is granted the authority to waive the requirements of RCW 28A.335.190 requiring advertising for bids and competitive bid procedures for purchases which may be necessary due to the emergency. The Superintendent or designee will document the reasons prompt remedial action is necessary to prevent physical injury to persons or to property of the school district.

BE IT FURTHER RESOLVED that in the interest of public health, the board may encourage the public to attend its open public meetings via live streaming and to limit public comment to written comments. The Board reserves the right to adjust its meeting dates, times, and locations during the district-wide emergency closure in a manner consistent with the Open Public Meetings Act, and notes that any or all Board members may attend meetings electronically.

BE IT FURTHER RESOLVED that execution of this Resolution 2020-02 is conclusive evidence of the Board's approval of this action and of the authority granted herein. The Board warrants that it has, and at the time of this action had, full power and lawful authority to adopt this instrument.

ADOPTED by the Board of Directors of Aberdeen School District No. 5, Grays Harbor County, Washington, at a regular meeting thereof held on the 16th day of March, 2018.

ABERDEEN SCHOOL DISTRICT NO. 5, GRAYS HARBOR COUNTY, WASHINGTON

Sandra Bielski, President

Bill Dyer, Vice President

Jennifer Durney, Director

Jessica Jurasin, Director

Suzy Ritter, Director

ATTEST:

Alicia Henderson, Secretary of the Board

CERTIFICATED

HIRE: We recommend the Board approve the following certificated hire:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Sara Verde	Miller Jr. High School	Title 1/LAP Teacher	2020-21
Darcy Williams	Miller Jr. High School	CTE/Science Teacher	2020-21
Salvatore Abruscato	Robert Gray Elementary	Elementary Teacher	2020-21
Monica Shay	Robert Gray Elementary	Special Education Teacher	2020-21

RESIGNATIONS: We recommend the Board approve the following certificated resignations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Lisa Carney	Miller Jr. High School	Teacher	(Revised) 08/31/20
Hannah Martell	Stevens Elementary	Teacher	06/10/20

LEAVE OF ABSENCE: We recommend the Board approve the following certificated leave of absence:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Shawn Stevenson	Harbor High School	Teacher	03/02/20-03/31/20

Substitute Certificated:

Thomas Floch
Samantha Yucha

CLASSIFIED

Application for Reinstatement: We recommend the Board approve the following classified reinstatement:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Dominique Gebauer-Levao	TBD	Para-educator	2020-21

RESIGNATION: We recommend the Board approve the following classified resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Gage Martell	Aberdeen High School	Para-educator	06/10/20

LEAVE OF ABSENCE: We recommend the Board approve the following classified leave of absence:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Felicia Sanchez	Aberdeen High School	Para-educator	03/04/20-03/17/20

EXTRA-CURRICULAR RESIGNATION: We recommend the Board approve the following extra-curricular resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Gage Martell	Aberdeen High School	Football – Assistant Coach	02/28/20

Substitute Classified:

Christina Bienapfl
Juliana Sanchez
Evanne Sanders

Substitute Classified Resignations:

Ashley Harmon – Effective 03/29/20