

Aberdeen School District No. 5  
**Summary of School Board of Directors Meeting**  
October 19, 2021

President Sandra Bielski convened the regular meeting of the Aberdeen School District Board of Directors at 5:00 p.m. Tuesday, October 19, 2021, via webinar following guidance for conducting remote meetings in compliance with the Open Public Meetings Act. Directors present were Bill Dyer, Jennifer Durney, Jessica Jurasin and Suzy Ritter, along with Superintendent Alicia Henderson and 27 patrons and staff watching remotely.

The meeting began with the Flag salute.

**Minutes, Bills, Trips & Gifts**

The board approved the Consent Agenda, which included:

- The minutes from the regular meeting on October 5, 2021;
- Payroll vouchers for September totaling \$3,482,302.06;
- General Fund vouchers totaling \$695,779.71;
- ASB Fund vouchers totaling \$19,326.58;
- Private Purpose Trust Fund vouchers totaling \$2,300;
- A scholarship in the amount of \$10,000 to be awarded to an AHS senior in financial need who wants to become a teacher, and
- Renewal of the required agreement with the Quinault Indian Nation to consult with tribes under the Every Student Succeeds Act.

**Comments from Board members**

President Bielski discussed the transition following the Nov. 2 election.

- Nov. 2 is election day and the date for a regular meeting of the board.
- Nov. 16 is a regular meeting and the last meeting for President Bielski and Vice President Dyer, who both chose not to seek re-election.
- Nov. 23 is the date by which the county Canvassing Board must certify the election and transmit results to the state.
- Dec. 14 is the first regular meeting following certification when new board members will be sworn in and officers for the ensuing year will be elected.

Superintendent Bielski reported that the district received four proposals from search firms. Later in the meeting the board selected two finalists – Northwest Leadership Associates and McPherson & Jacobson, LLC. The finalists will meet with the board at 6 p.m. Tuesday, Oct. 26.

## **Old Business**

### **Policy 3112 Social Emotional Climate**

The Board approved a new policy, 3112 Social Emotional Climate, as recommended by the Washington State School Directors' Association.

## **Superintendent's Report**

**Instructional Program:** Superintendent Henderson provided an update on instructional programs in the district. She noted that secondary schools are conducting conferences this week, with elementary schools schedule the first week in November. In addition, she reported all district buildings will take part in the Great Shakeout on Thursday and that ASD5 will also take part in the June Cascadia drill; that the movie The Social Dilemma will be shown to students in grades 8-12 later this month; that the Aberdeen Police Department is collaborating on a presentation for Miller Junior High and the high schools on legal issues students could face for using technology and social media platforms inappropriately; and that school improvement plans will be presented in November with each school scheduled to provide more detail at future board meetings.

**Health & Safety:** Superintendent Henderson reported that the number of COVID cases in the schools has been going down and that the plan is to maintain the mitigation measures that are in place to help keep case rates low. In addition, the substitute shortage continues in all areas and the Transportation Department might need to reconfigure some routes.

## **Financial Services**

### **Fiscal Status Report**

Executive Director of Business and Operations Elyssa Louderback presented the Fiscal Status Report for September. She reported ending fund balances of \$2,957,320.51 in the General Fund; \$1,837,574.39 in the Capital Projects Fund; \$2,510,631.89 in the Debt Service Fund, \$270,102.23 in the ASB Fund, and \$357,882.45 in the Transportation Vehicle Fund. With 8.33 percent of the fiscal year elapsed, the District has received 5.6 percent of budgeted revenue and used 6.25 percent of budgeted expenditures.

## **New Business**

### **Football**

Ashley Kohlmeier, AHS leadership advisor, shared information about this year's Football events. Football is a joint project between Aberdeen and Hoquiam again this year. Kick-off is Friday, Oct. 29, and weigh-in at the Grays Harbor PUD is at 5 p.m. Monday, Nov. 8.

### **Personnel Matters**

Following an executive session, the Board approved the Personnel Report.

**Superintendent Search**

The Board decided to invite Northwest Leadership Associates and McPherson and Jacobson LLC as finalists for the contract to work with the district as consultant in the search for the next superintendent. Interviews will take place on Tuesday, Oct. 26.

**Next Meeting**

The next regular meeting of the Board is scheduled for 5 p.m. Tuesday, Nov. 2, via webinar.

A special meeting is planned for 6 p.m. Tuesday, Oct. 26, to meet with two consulting firms prior to selecting a consultant to work with the district in the search for the next superintendent.