

**ABERDEEN SCHOOL DISTRICT NO. 5
ABERDEEN, WASHINGTON**

Regular Meeting of the Board of Directors
Community Room, Aberdeen High School
September 2, 2014

AGENDA

6:00 p.m. Work Study

7:00 p.m. Regular Meeting Call to Order

Flag Salute

Consent Agenda

1. [Minutes](#)
2. Gifts to the District

Comments from Board Members

Comments from Student Representative

Comments from the Audience

Old Business

1. [Travel Policy](#)

Superintendent's Report

1. State Report Card
2. Alexander Young Building
3. Miller Track
4. Modular Buildings
5. Band Uniforms
6. Back to School

Instructional Services

1. [Teaching and Learning Report](#)

Board Meeting Agenda
September 2, 2014

New Business

1. Fall Sports and Activities
2. [Surplus Buses](#)
3. Next Meeting

Comments from the Audience

Executive Session

[Personnel Matters](#)

1. Certificated
2. Classified
3. Contracts

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5

BOARD INFORMATION AND BACKGROUND

September 2, 2014 – Community Room, Aberdeen High School

6:00 p.m. – Work Study, including the third of four Board trainings on the state's Open Public Meetings Act and Open Public Records Act.

7:00 p.m. – Regular Meeting Call to Order

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes of the Previous Meeting – Minutes of the regular meeting conducted on August 19, 2014, are enclosed for your approval.
2. Gifts to the District
 - a. The Aberdeen Rotary Club is donating \$4,000.00 to the district in support of a new concession booth at Stewart Field.
 - b. The Aberdeen Music Boosters are donating \$1,000.00 to the district in support of the new concession booth.

Comments from Board Members

Comments from Student Representative

Comments from the Audience

Old Business

1. Travel Policy – An update to Policy 6213 *Reimbursement for Travel Expense* is recommended. The policy and procedures are enclosed for second reading and adoption. [Enclosure 2](#)

Superintendent's Report

1. State Report Card – Superintendent Opstad will review information about student test results that have been released by the Office of the Superintendent of Public Instruction.
2. Alexander Young Building – Superintendent Opstad will update Board members on the sale of the Alexander Young Building.
3. Miller Track – Superintendent Opstad will update Board members on the project to replace the track at Miller Junior High School.

4. Modular Buildings – Superintendent Opstad will update Board members on the installation of modular buildings at A.J. West and Stevens elementary schools.
5. Band Uniforms – Superintendent Opstad will provide an update on the new band uniforms.
6. Back to School – Superintendent Opstad will share information about the various back-to-school activities that have been taking place in the district for students and staff.

Instructional Services

1. Teaching and Learning Report – Teaching and Learning Director Judy Holliday will present the Teaching and Learning Report for August, which is enclosed for your information. [Enclosure 3](#)

New Business

1. Fall Sports and Activities – The annual report stating the district is in compliance with state basic education laws is enclosed for your review and approval.
2. Surplus Buses – Transportation Director Ernie Lott is recommending that two school buses be declared surplus. Board approval is recommended. [Enclosure 4](#)
3. Next Meeting – The next regular meeting of the Board is set for 7 p.m. Tuesday, September 16, 2014, in the Community Room at Aberdeen High School. A work study will begin at 6 p.m. Who will audit the bills?

Comments from the Audience

Executive Session

At this time the meeting will recess for an executive session that is expected to last 15 minutes for the purpose of evaluating the qualifications of applicants for employment and to discuss labor negotiations.

Personnel Matters [Enclosure 5](#)

1. Certificated
 - a. Substitutes
2. Classified
 - a. Hires
 - b. Resignation
 - c. Retirement
 - d. Extra-Curricular Contract
 - e. Substitutes
3. Athletics and Activities Contract

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the Board of Directors – August 19, 2014

The regular meeting of the School Board was called to order at 7:00 p.m. by President Bielski in the Community Room at Aberdeen High School. Members present were President Sandra Bielski, Christi Boora, Jennifer Hagen, Jeremy Hawkins, Jamie Walsh and student representative Sarah McCauley, along with Superintendent Thomas Opstad and 11 patrons and staff. A work study for the second of four trainings on the Open Public Meetings Act and Open Public Records Act preceded the meeting.

CALL TO ORDER

On a motion by Jeremy Hawkins and seconded by Christi Boora, the Board approved the Consent Agenda, which included the minutes of the regular meeting conducted on July 15, 2014; July payroll vouchers 816115 and 816152 through 816222 totaling \$2,579,496.69, General Fund vouchers 816232 through 816292 and 816294 totaling \$356,142.15, ASB Fund vouchers 816227 through 816231 and 816293 totaling \$9,443.25 and Capital Projects Fund vouchers 816223 through 816226 totaling \$213,464.74, and accepted a donation from the Rayonier Foundation in the amount of \$500.00 for the A.J. West Playground project and the gift of a piano from Stephanie Fox for the music program.

CONSENT AGENDA

Director Christi Boora thanked Business Manager David Herrington for all the work taking place to install modular buildings at A.J. West and Stevens elementary schools and for the work on the track at Miller Junior High School.

COMMENTS FROM
BOARD MEMBERS

Student Representative Sarah McCauley reported on the various activities taking place in preparation for the 2014-2015 school year, including the early start for freshmen and seniors that begins on Monday, August 25.

COMMENTS FROM
STUDENT
REPRESENTATIVE

Superintendent Opstad introduced SkillsUSA students Jacob Izatt and Bailey Green and the students provided a report on the group's successful trip to the national competition at Kansas City, Mo. Izatt earned fourth place in the major appliance competition and Bailey Green earned eighth place in the audio production competition. Five students made the trip, including Erika Nelson who represented Washington state as a national officer, Kellen Schroeder and Ryan Talevich. The students and their adviser, Chuck Veloni, presented a video of the trip that was compiled by Jacob Izatt's mother.

SUPERINTENDENT'S
REPORT

SKILLSUSA

Superintendent Opstad updated Board members on the project to create an online Algebra I textbook using free Open Educational Resources. The teachers developing the text plan to tackle Geometry next.

DIGITAL ALGEBRA
TEXT

Superintendent Opstad updated Board members on the project to replace the track at Miller Junior High School. The asphalt is curing and soon the top overlay will be applied, followed by the striping. The project is on schedule and should be done in mid-September.

MILLER TRACK

Superintendent Opstad updated Board members on the installation of modular buildings at A.J. West and Stevens elementary schools. One of the buildings arrived that day with the other on its way and due in the district Wednesday, August 20.

MODULAR BUILDINGS

Superintendent Opstad reported that Bob Wolpert, the architect hired to help the district develop a long-range facilities plan, has begun his work in the district.

FACILITIES PLANNING

Teaching and Learning Director Judy Holliday presented the teaching and learning report for July. Under professional development she reported that more than 100 teachers took part in various training over the summer, including AVID Summer Institute, Advanced Placement, technology, poverty awareness, differentiated instruction and WaKIDS. Under assessments, she reported that preliminary results of the end-of-course exams and measures of student progress in science have been received and that 45 students took summer HSPE exams. Under curriculum, she reported on the work taking place by the teachers developing online algebra and geometry texts and plans for an Honors English class at Miller Junior High School. Under AVID, she reported there will be two new AVID elective teachers at Aberdeen High School and that the seniors in the AVID program will take on the role of tutors for 7th and 8th grade AVID students at Miller Junior High School. Under Highly Capable, she reported that the district's program plan was submitted through the iGrant system and preparations are being made to test students in the fall.

TEACHING AND LEARNING REPORT

Director Jamie Walsh asked about the Highly Capable grant process and how the funds are allocated. Mrs. Holliday said the district expects to receive about \$34,000 in state funding, which it plans to use for professional development, curriculum development, testing students for placement into the Highly Capable program, help fund the Math Olympiad and math team, and to take part in activities offered through the ESD 113. She noted that the program is now a K-12 program and that individual plans will be developed for students placed in the program. Teachers throughout the district are becoming familiar with instructional strategies for highly capable students in their classrooms.

CTE Director Lynn Green presented the annual Alternative Learning Experience report, which is submitted electronically to the state. There were no

ALE ANNUAL REPORT

students with alternative schedules at Aberdeen High School or Harbor High School in 2013-2014.

Business Manager David Herrington presented the Fiscal Status Report for July. Based on the Budget Status Report, the ending fund balance in the General Fund at the end of July was \$2,707,048.80; in the Associated Student Body Fund it was \$195,471.14; in the Capital Projects Fund it was \$771,075.89; in the Transportation Vehicle Fund it was \$139,822.59, and in the Debt Service Fund there was \$270,928.98 in cash on hand and a total fund ending balance of \$2,610,227.68. Mr. Herrington also noted the budgeted average annual enrollment of 3,086 for 2014-2015, which compares to the actual ending average of 3,124.09 for 2013-2014.

FISCAL STATUS
REPORT

Following a presentation by Business Manager David Herrington and discussion about the number of bids, on a motion by Jeremy Hawkins and seconded by Christi Sayres, the Board awarded the bid to provide fuel in 2014-2015 to the ACME Fuel (Fast Fuel) Company of Olympia. The Board discussed the lack of a local bid. Mr. Herrington reported that the opportunity was properly advertised in the newspaper and invitations to bid were mailed to several vendors, including the major local provider, which elected not to submit a bid. Fast Fuel was the only bidder, but the bid is comparable to those received in other districts and he was recommending approval.

2014-2015 FUEL BID

Following a presentation by David Herrington, on a motion by Christi Boora and seconded by Jeremy Hawkins, the Board awarded the 2014-2015 Dairy Bid to Dairy Fresh Farms of Olympia. Two bids were received and Dairy Fresh was the low bidder with a tabulated total of \$127,747.92 compared to a bid from Food Services of America of \$146,360.00.

2014-2015 DAIRY BID

Superintendent Opstad shared information about an interdistrict agreement the district has renewed with the Cosmopolis School District to provide technology support services.

INTERDISTRICT
TECHNOLOGY
AGREEMENT

Following a review by Superintendent Opstad, on a motion by Jeremy Hawkins and seconded by Jennifer Hagen, the Board approved the annual Basic Education Compliance Report. Dr. Opstad noted that next year the report will be very different with the change in the required average annual hours changing from 1,000 to 1,080 at the secondary level for an average 1,027 districtwide. Based on what is known now, he said Aberdeen School District will be able to meet the new minimum requirements.

BASIC EDUCATION
COMPLIANCE
REPORT

Following an overview by Superintendent Opstad and discussion with Principal Derek Cook about the importance of the family service worker, on a motion by Jeremy Hawkins and seconded by Christy Boora, the Board approved the annual agreement with Grays Harbor County for the provision of services at the Juvenile Detention Center in 2014-2015. There were no changes from the previous year. Director Boora thanked Mr. Cook for his “special gift working with students who are struggling.”

2014-2015
DETENTION CENTER
AGREEMENT

Superintendent Opstad discussed recommended changes to Policy 6213 Reimbursement for Travel Expenses and procedures, which were on the agenda for first reading. The reimbursement amounts have not been updated in more than 10 years. He explained that he looked at area districts, as well as state and federal reimbursement rates, and is recommending a reimbursement in the middle range. There also is a new form that will be online for employees to use. Another change is to allow an inclusive daily rate for employees traveling out of state or overnight rather than a per-meal rate.

POLICY 6213
REIMBURSEMENT
FOR TRAVEL
EXPENSES

The next regular meeting of the Board is set for 7 p.m. Tuesday, September 2, in the Community Room at Aberdeen High School. A work study will begin at 6:00 p.m. and will include the third of four trainings on the state’s Open Public Meetings Act and Open Public Records Act.

NEXT MEETING

At 8:06 p.m. President Bielski recessed the meeting into an executive session expected to last 15 minutes for the purpose of evaluating the qualifications of applicants for employment and to discuss the purchase, lease or sale of real property. The session convened at 8:12 p.m. and the regular meeting resumed at 8:27 p.m.

EXECUTIVE SESSION

On a motion by Jennifer Hagen and seconded by Jeremy Hawkins, the Board approved the Personnel Report as amended to include the resignation of a high school counselor at Aberdeen High School. Under certificated matters, the Board approved the hiring of Balinda Box as a special education teacher, Tammy Heth as a business and marketing teacher and James Martin as a history/social studies teacher, all at Aberdeen High School for 2014-2015; Heather Colwell as a social studies/language lab teacher at Miller Junior High for 2014-15, Tosha Love as a kindergarten teacher at A.J. West Elementary for 2014-15, Lindella Brasche as a second-grade teacher at Central Park Elementary for 2014-15, Dan Sundstrom as a P.E. teacher at Central Park and Robert Gray elementary schools for 2014-15, Suzanne Black as a fourth-grade (non-continuing) teacher and Sean Sturgill as a first-grade (non-continuing) teacher,

PERSONNEL
CERTIFICATED

both at McDermoth Elementary for 2014-15, and Eleanor Robbins as a second-grade teacher at Robert Gray Elementary for 2014-15; approved 2014-2015 supplemental contracts for Candice Bachtell, Beth DayWaters, Tracy Ecklund, Tara Johnson, Ashley Kohlmeier, Mike Machowek, Matthew Mahon, Cory Martinsen, Barbara Page, Anne Ramsey, Tammy Heth, Mark Sundstrom and Charles Veloni at Aberdeen High School, Rhonda Bond, Keelee Frost, Molly Houk and Jan Gravley at Harbor High School, Sally Holt and Mike Keely at Miller Junior High School, and for Lindsay Kargbo at the Twin Harbors Skills Center; approved 2014-2015 co-curricular contracts for Wendy Koski, Troy George, Karen Meikle and Erik Peterson for the District, Tracy Ecklund, Tara Johnson, Ashley Kohlmeier, JR Lakey, Mike Machowek, Tracy Miner, Karen Meikle, Barbara Page, Daniel Patterson, James Martin, Ann Ramsey, Rick Stallo and Charles Veloni at Aberdeen High School, and for Marguerite Ryan and Stacy Swinhart at Miller Junior High School; accepted the resignations of Kathleen Grady as an art teacher at Harbor High School effective July 18 and Lee Dunegan as an ESL/History teacher at Aberdeen High School effective August 6; accepted the resignation of Kristy Stopperan as a counselor at Aberdeen High School for the 2014-2015 school year with a transition plan; approved the retirement of Jeff Brownlow as a math teacher at Aberdeen High School effective June 20, 2014, and approved the hiring of Mark Fletcher and Patricia Smith as substitute teachers for the district.

Under classified matters, the Board approved the hiring of Guadalupe Arieas-Mareia in student family support at A.J. West Elementary effective August 29, Heidi Bomhoff, Jeff Clemens and Amanda Hoefs as para-educators at A.J. West Elementary effective September 3, Johnel Bradley, Breanne Johnson, Crystal Messer, Rebecca Nielsen and Dianne Pratt as para-educators at McDermoth Elementary effective September 3, Mariah Gum and Janna Stephens as para-educators at Robert Gray Elementary effective September 3, Sholeh Lulham as a family service worker at Stevens Elementary effective September 3, Jamie

Williams as a para-educator at Miller Junior High effective September 3, Jeff Brown, Ron Greer and Amie Robinson as para-educators at Aberdeen High School effective September 3; accepted resignations from Taryn Veloni as a para-educator at Aberdeen High School effective July 25, Brenda Camp as a para-educator at McDermoth Elementary effective July 28, Ron Edinger, as a bus driver for the district effective August 29, and Jamie Escobar as the after school site coordinator at Stevens Elementary effective August 15; approved extra-curricular contracts at Aberdeen High School for April Meissner as head coach for cross country, Kevin Ridout as head coach for football, James Martin, Joe Fagerstedt, Casey Doyle, Brian Snell, Jack Traxle and Jeremy Walker as assistant coaches for football, Harley Revel as head coach for boys' golf, Casey

CLASSIFIED

Watkins as assistant cheer coach, Fidel Sanchez as head coach for girls' soccer, Ian Connell as assistant coach for girls' soccer, Jan Simons as head coach for girls' swimming, April Heikkila as assistant coach for girls' swimming, Andy Duffy as head coach for boys' tennis, Wilma Weber as head coach for volleyball, AND Desiree Glanz and Doug Basler as assistant coaches for volleyball; approved extra-curricular contracts at Miller Junior High School for Gienelle Harless as head coach for cross country, Breanna Gentry as head coach for girls' soccer, Larry Fleming as head coach for 8th Grade football, Larry Kinread as head coach for 7th grade football, Steven Taylor as assistant coach for 8th grade football and Ryan Harless as assistant coach for 7th grade football; accepted the resignation of April Meissner as head coach for girls' soccer at Miller Junior High School effective August 14; and approved the hiring of substitute para-educators Jan Laukkanen, Alexa Messerer, Sol Disol, Nikki Vandiver, Tiffany Burkett, Julie Oliver, Bonnie Bouch, Heather Johnson and Jewel Crow.

On a motion by Jennifer Hagen and seconded by Christi Boora, the Board authorized the superintendent to accept an offer and pursue the sale of the Alexander Young Building pursuant to review by district counsel.

There being no further business, the meeting was adjourned at 8:32 p.m.

SALE OF
ALEXANDER YOUNG
BUILDING

ADJOURN

Thomas A. Opstad, Secretary

Sandra Bielski, President

REIMBURSEMENT FOR TRAVEL EXPENSES

The actual and necessary expenses of a director, administrator, staff member or designate of the district incurred in the course of performing services for the district, whether within or outside of the district, may be reimbursed in accordance with the approval and reimbursement procedures of the district. For purposes of this policy, travel expense includes amounts paid for use of personal automobiles, other transportation, and actual expenses or reimbursement in lieu of actual expenses for meals, lodging and related items that are necessary while in the conduct of official business of the district. A staff member or district officer may be reimbursed for gratuities not exceeding customary percentages for the cost of meals as well as reasonable amounts for such services as baggage handling when the costs are incurred while the individual is engaged in district business or other approved travel.

Reimbursement for travel expenses will be made pursuant to the federal internal revenue code and Internal Revenue Service regulations.

Legal References:	RCW 28A.320.050 42.24.090 Ch. 3, Sec. 4, Page 1	Reimbursement of expenses of directors, superintendents, other school representatives, and superintendent candidates--Advancing anticipated Municipal corporations and political subdivisions--Reimbursement claims by officers and employees--Detailed account--Travel allowances and allowances in lieu of actual expenses--Certification--Forms School Accounting Manual
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Adoption Date: 12/02/97
 Revised: 12/06/05; _____

Reimbursement For Travel Expenses

Travel Request

- A. Applications for all out-of-district travel, are made on district form “Prior Approval Travel Authorization” to be submitted at least one week before the expected departure date when possible. Each request must first be approved by the Superintendent or designee.
- B. Personnel in district-wide supervisory or itinerant positions will submit their request to the administrator to whom they are directly responsible for their recommendation and transmittal to the Superintendent or designee.
- C. All personnel directly responsible to the Superintendent will submit their request to the Superintendent.

Guidelines For Travel Expenses

School district vehicles or commercial transportation shall be used whenever feasible.

- A. School district vehicles will be assigned in the following priority:
 - 1. 1st priority - will be for those requests that have students as passengers.
 - 2. 2nd priority - will be for those requests that involve two (2) or more people going to the same conference.
 - 3. 3rd priority - will be for individuals requesting a vehicle to go to a conference.
- B. Credit cards are in the glove compartment of school district cars. Sales slips for gas are to be turned in with your expense vouchers. An emergency directions card will be in each glove compartment with instructions to follow if you should have a mechanical failure or be involved in an accident.
- C. Vehicles will be picked up at and returned to the transportation facility. The user should remove all debris and put the credit card and keys in the slot in the door of the facility provided for that purpose.
- D. Should travel necessitate commercial transportation (bus, airplane, train) the district will help to work with a travel agency or make other appropriate arrangements.

National Meetings

Attendance of individuals at national meetings shall be on approval of the Superintendent with consideration for the availability of funds.

Travel Expense Reimbursement

- A. Mileage - Employees required to use their automobiles on school business, which is approved for reimbursement, will be reimbursed at the applicable IRS rate at the time the travel occurred. Mileage allowance will be adjusted whenever the IRS adopts revised allowances. Mileage charged shall be off the District Mileage Chart. If travel is to a destination not on the chart, actual mileage may be charged.

- B. Lodging - Reasonable lodging expenses, not to exceed the single occupancy rate, will be reimbursed to employees on travel status. All lodging costs must be supported by receipts. Lodging expenses may be accommodated via any of the following:
 - district purchase orders
 - district credit card
 - reimbursement to the employee

- C. Meals
 1. When the employee is in travel status three or more hours more than their regularly scheduled work shift, the cost of meals reimbursable by the district will be limited to either the lesser of the actual cost or ~~\$47.00~~ 61.00 per day within the State of Washington subject to the limitations detailed below. *All meal reimbursements must be supported by itemized receipts.*
 - Breakfast \$ ~~10.00~~ 15.00
 - Lunch \$ ~~15.00~~ 18.00
 - Dinner \$ ~~22.00~~ 28.00

In compliance with IRS rules, reimbursement for meals will be reported as compensation unless lodging expenses are also incurred.

 2. Cost of meals incurred while on travel status outside the State of Washington will be reimbursed at actual cost as substantiated by receipts. Reimbursements in excess of the per-meal in-state limitations will be allowed in those instances where it is deemed that the employee was in a “high cost” location.

 3. If meals are provided in connection with a conference, those meals (if cost is included in registration fee) are not reimbursable to the employee.

Travel Expense Reimbursement Claims

- A. Mileage - Claims for mileage expenses with the school district will be submitted monthly on the “In-District Mileage Claim” form.

- B. Claims for expenses incurred while on authorized travel shall be presented to the Business Office monthly. A copy of the “Prior Approval Travel Authorization” form

must be attached to the “Travel-Related and Miscellaneous Expense Reimbursement Form”. All expenses must be supported by receipts.

- C. Any travel expenses that are not submitted within 30 days of the date of return will not be honored unless special circumstances warrant the delay
- D. Travel expenses incurred via district credit card are subject to the same limitations and reporting requirements as stated herein.
- E. Additional specific limitations and clarifications for travel expenses are detailed on the “Travel-Related and Miscellaneous Expense Reimbursement Form”.

Non-reimbursable Expenses

The following expenses are not reimbursable:

- A. Alcoholic beverages, meals or snacks other than regular meals.
- B. Personal telephone calls, postage, and memberships.
- C. Mileage to and from home.
- D. Mileage for school levy promotions and other nonofficial school functions.
- F. Entertainment, including cost of in-room movies.
- G. Expenses for travel extending beyond the time required for the meeting or business, unless it is in the district’s financial interest to extend the travel over a Saturday night or such other rate advantages.
- H. Expenses incurred by non-employees traveling with the staff member, including room surcharges.

Revised: _____

Reimbursement For Travel Expenses

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Revised: _____

Department of Teaching and Learning

End of August Report

September 2, 2014

Professional Development:

- The Technology Department introduced new certificated employees to the district's technology programs and components such as Skyward, including Employee and Educator Access, My School Data, and Gradebook; SchoolWires; Google accounts – email, calendar, Google drive; School Dude –IT and Maintenance Direct; and also answered questions on these and other aspects of technology.
- Wayne Callender presented “Systematic Vocabulary Instruction: Preparing Students for the Common Core” to approximately 75 staff on August 22. He used data to show that students who have low vocabulary skills are the largest population that drops out of school. He stressed that it is never too late to give literacy help to students. If they enter unprepared, they must receive immediate and effective support. He also tied literacy to brain research and presented explicit strategies to teach vocabulary effectively to students of all ages.
- Tom Boyce, math consultant, met for two days with sixth grade teachers to complete the instructional map, which reflects the resources in Glencoe Mathematics, Course 1, and aligns to the Common Core Standards. The group was very productive as they also designed several assessments for the course.
- Pre-K and kindergarten teachers met for the annual Transition Forum. This is organized by Nancy Liedtke so preschool staff can share student work and information with the kindergarten teachers.
- Janet Collier, Literacy and WaKIDS Coach, worked with preschool and kindergarten teachers on documentation tools that they can use for TS Gold Assessments and how these align with the David Matteson Literacy Standards.
- A kindergarten representative from each elementary school met together to determine the strategies and documentation tools that will be used for the WaKIDS assessment – Teaching Strategies Gold. This team was formed during a debriefing session last year when the teachers determined that it was difficult to compare and contrast data as timelines and instruments were so different across the district.
- The yearly contingent of First Aid classes has begun. This year Denny Bitar will present these in the Hopkins Meeting Room.
- An introductory TPEP training was held for 65 of the staff that will be on Comprehensive Evaluation this year. Staff new to TPEP became familiar with the Danielson Framework, the Washington State evaluation process and the online eVAL documentation system
- Professional Learning during the two TRI Days included a presentation by CPS workers on the guidelines and laws of reporting; overview of the new Washington certification requirements, Common Core State Standards, AVID strategies, STEM activities, Differentiated Instruction strategies, TS Gold, Handwriting W/O Tears, Technology, PBIS, Kids at Hope, Data Reviews, Indistar Planning and Renaissance Learning.

Assessments:

- Spring assessment results were released last week. As previously shared, there were no results for the Smarter Balanced Assessments given to 3rd-8th grade students. ASD results included 5th and 8th grade Science, High School HSPE Reading and Writing, as well as EOCs in Algebra,

Geometry and Biology. Reports are to arrive in the district next week and will then be mailed to parents.

- We have begun the migration to web-based instead of server-based MAP assessments. This should be completed so that the winter MAP window will be on the new system. The fall window will still be server-based.



MEMO

TO: Board of Directors
Superintendent Thomas Opstad

RE: **Surplus Buses**

FROM: David Herrington

DATE: August 28, 2014

Transportation Director Ernie Lott is recommending that our two oldest buses be declared surplus and no longer of value to the district. Both are off the depreciation schedule.

- 1996 Thomas 78-passenger rear engine, transit-style school bus with 249,762 miles
VIN No. 1T75T4B20T1137122.
- 1996 Thomas 18-passenger plus three wheelchair stations, special needs, transit style, front-engine school bus with 218,062 miles
VIN No. 1T88J4B25T1137101

The two new buses the district purchased replaced these two buses. We will offer these to other districts before advertising them to the public.

CERTIFICATED

HIRE: We recommend the Board approve the following certificated hire:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Carla White	Stevens Elementary	Special Education Teacher	09/03/14
Jerry Salstrom	Aberdeen High School	GEAR-UP Math Specialist	09/03/14

Substitute Teacher:

Jewel Crow

CLASSIFIED

HIRES: We recommend the Board approve the following classified hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Geneva Bernabe	District	ELL Para-educator	09/03/14
Margarita Garcia	District	ELL Para-educator	09/03/14
Jennifer Krasowski	District	ELL Para-educator	09/03/14
Michael Fagerstedt	District	Student Worker	09/02/14
Christi Sayres	District	Human Resources Administrative Secretary	06/30/14
Heather Johnson	Aberdeen High School	Para-educator	09/03/14
Evalina Johnstone	Aberdeen High School	Para-educator	09/03/14
Natalie Tillery	Aberdeen High School	ELL Para-educator	09/03/14
Theresa Kaufman	Harbor High School	Para-educator	09/04/14
Teresa Simpson	Harbor High School	Para-educator	09/03/14
Buddy Williams	Miller Jr. High School	Para-educator	09/12/14
Cataleana Masten	Stevens Elementary	Family Service Worker	09/03/14
Karyn Olson	Stevens Elementary	21 st Program Site Coordinator	09/03/14
Casey Schumacher	Transportation	Bus Driver	2014-2015

RESIGNATION: We recommend the Board approve the following classified resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Sholeh Lulham	Stevens Elementary	Family Service Worker	08/29/14

RETIREMENT: We recommend the Board approve the following classified retirement:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Phil Trudell	Robert Gray Elementary	Custodian	09/30/14

EXTRA-CURRICULAR CONTRACT: We recommend the Board approve the following extra-curricular contract:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Heather Colwell	Miller Jr. High School	Girls' Soccer – Head Coach	08/25/14

Substitute:

Para-educator

Shae-Lynn Ramsey
Barbara Boyer
Kellie Pisani